

**Annandale Public School Parents & Citizens Association
Minutes of General Meeting**

Chair: Barry Cotter

Date: 29th November 2016

Time: 7:30pm

Venue: Annandale Public School Library

Minutes: 2016 11 29 GM

Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Barry Cotter – President

Attendance – 20

Barry Cotter, Rosemary Donald, Lucia Cavadini-Bell, Leah Thurecht, Rachael Beckett, Stuart Ridley, James Powditch, Peter Bestel, Hannah Richardson, Susie Choi, Kylie Couper, Alessandra Straffi, Rebecca Wainscoat, Jennifer Richardson, Jillian Wolfe, Stephanie Aplin, Emma Groube, Mike Schofield, Peter Bestel, Eugene Holdenson

Apologies

None



General Agenda

1. President's welcome – Barry Cotter
2. Secretary's Report – Peter Bestel
 - 2.1 Apologies
 - 2.2 Table minutes from last meeting
 - 2.3 Correspondence
 - 2.4 Action Item Updates from last meeting
 - 2.5 Membership Administration
3. Principal's Report – Dace Elletson
4. Treasurer's Report – Kylie Couper
5. General Business
 - 5.1 Ragtagd for lost property – Flick Mckay
 - 5.2 Bursary funding for music program – Jillian Wolfe
 - 5.3 Learning garden funding request - Lucia Cavadini-Bell
 - 5.4 Funding for Big Night Out DVD replication – Stuart Ridley
6. Sub-Committee Reports – as available
 - 6.1 Sponsorship
 - 6.2 Fundraising
 - 6.3 Kitchen and Garden
 - 6.4 Traffic Safety
 - 6.5 Uniform Shop
 - 6.6 Pre-School
7. Next Meeting – GM - Tuesday 28th February 2017

Please feel free to email apspandc@gmail.com with anything you would like to raise at this meeting.



Minutes

Item 1 Welcome – Hannah for Barry Cotter

- Welcome to members

Item 2 Secretary's Report – Peter Bestel

2.1 Apologies – given as communicated to the Secretary (as listed above).

2.2 Table minutes from last meeting

Motion	That the minutes from the previous general meeting, 2016-08-20, be accepted as a true record.
Mover	Peter Bestel
Seconder	Kylie Couper, Hannah Richardson
Result	Accepted

Motion	That the minutes from the previous general meeting, 2016-10-25, be accepted as a true record.
Mover	Peter Bestel
Seconder	Kylie Couper, Hannah Richardson
Result	Accepted

2.3 Correspondence

- Letter from Andrea Firth around Cards and Calendars fundraising

2.4 Action Item Updates from last meeting

- Raise deferred motions from last meeting

Motion	That \$500 be allocated for the Big Night Out BBQ
Mover	Peter Bestel
Seconder	Rachael Beckett, Leah Thurecht
Result	Agreed



Motion	That \$200 be allocated for the Kindergarten Morning Tea
Mover	Peter Bestel
Seconder	Rachael Beckett, Leah Thurecht
Result	Agreed

2.5 Membership Administration

- No membership changes this month.

Item 3 Principal's Report – Dace Elletson

- Dace tabled the Principal's Report and expanded on various sections (see attached).
- School has already started spending the \$30k grant on items for the aftercare (air con, toys, etc.)
- 4 new teachers are into the school next year and we are losing 2 existing teachers
- Changing from 4 to 7 assistant principals to further important programs
- Creative arts program needs more management to support growth

Item 4 Treasurer's Report – Kylie Couper

- See attached financials.
- Available funds have increased significantly with great fundraising programs.
- School is reviewing priorities again, as there are some significant costs coming along with the COLA and air con upgrades



Item 5 New Business

5.1 Ragtagd for lost property - Flick Mckay

- Ragtag is a facility for tracking lost property - particularly uniform hats and jumpers.
- The presentation was provided by Eugene Holdenson
- Ragtagd work with Uniform shop / manufacturers to pre-tag jumpers and hats.
- 90% of parents get an SMS within a day to pick up clothing which has arrived at lost property.
- Basic costs are \$3 for hats and \$3.50 for jumpers.
- The overall system of scanners is free for the school.
- Parents send an SMS to activate a clothing tag.

Motion	That the P&C proceed with Ragtagd and have a system installed. A provision is that the uniform shop review and approve the use of the system. Costs involved are \$3 for hats and \$3.50 for jumpers.
Mover	Peter Bestel
Seconder	Barry Cotter
Result	Agreed

5.2 Bursary funding for music program - Jillian Wolfe

- Last year at No Boundaries there was a significant trend to ensure more involvement in music programs.
- There has been a great increase in the number of students involved in the music programs.
- With the growing interest, a number of students who cannot afford to continue are involved.
- A string bursary has been established to fund 1 student.
- Requesting a wind bursary to be funded to encourage this, for between \$1500 and \$2000.
- The teaching kappa committee would review students, capabilities, potential and financial situation to award the bursary.

Motion	That two bursaries be allocated for next year as a trial, to be reviewed with teachers after 12 months. Each bursary shall be of \$2000 (\$4000 total commitment) and shall be for a period of 12 months only.
Mover	Barry Cotter
Seconder	Leah Thurecht
Result	Agreed



5.3 Learning garden funding request - Lucia Cavadini-Bell

- Some repairs have come up for the learning kitchen and garden.

Motion	That \$250 be allocated to repair a fridge in the learning kitchen.
Mover	Kylie Couper
Seconder	Rosemary Donald
Result	Agreed

Motion	That \$1000 be allocated to fix / replace garden beds in the learning garden.
Mover	Rachael Beckett
Seconder	Susie Choi
Result	Agreed

5.4 Funding for Showcase DVD replication - Stuart Ridley

- The footage for the showcase is now available and has been cut ready to be placed onto DVD
- Require some assistance to get these sold in the playground and available on Flexischools

Motion	That \$1000 be allocated to duplicate 200 units of the showcase DVD for sale on Flexischools
Mover	Leah Thurecht
Seconder	Peter Bestel
Result	Agreed

5.5 Additional Items - Barry Cotter

- Susie Choi is leaving the school after 10 years of activity in many capacities. A huge thank you to Susie and we wish her well in the future.
- Further work is required on the school air conditioning system



Motion	That \$27000 over the next 3 years be allocated to air conditioning upgrades. This allocates \$9000 per year to the school for this project.
Mover	Barry Cotter
Seconder	Peter Bestel
Result	Agreed

Motion	That \$500 be allocated to the early school disco in March 2017
Mover	Leah Thurecht
Seconder	Peter Bestel
Result	Agreed

Motion	That \$600 be allocated to the end of year play for stage 3
Mover	James Powditch
Seconder	Peter Bestel
Result	Agreed

Motion	That the exec be allowed to allocate further funds to school projects, as required, up until the next meeting at the end of February 2017
Mover	Barry Cotter
Seconder	meeting
Result	Agreed

Item 6 Sub-Committee Reports

- No Reports.

Item 7 Next P & C Meeting – General Meeting – 29th November 2016

Meeting closed at 9:35pm

Regards

Peter Bestel

Secretary, on behalf of the Annandale Public School Parents & Citizens Association

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Annandale Public School P&C

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P&C pages on the school website

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