



ANNANDALE PUBLIC SCHOOL Parents & Citizens Association

Benefiting our children and their school

Annandale Public School Parents & Citizens Association Minutes of Special Meeting

Chair: Rachael Beckett

Date: 5th November 2013

Time: 8:30am

Venue: Annandale Public School Hall

Minutes: 2013 11 05 SP

Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Rachael Beckett – President

Attendance – 10

Ellie Moore, Ellie Luff, Simon Bathgate, Rachael Beckett, Kathryn Delaney, Brendan Jones, Lucia Cavadini-Bell, Susie Choi, Ann Morey, Peter Bestel

Apologies

Christine Hammond, Sara Howard, Matthew Jackman

Agenda

1. Review finalised costs / formal quotes for kitchen phase 1
2. Review indicative costs for other kitchen phases
3. Discuss and raise motion to release funds based on (1) and (2)

Minutes

Item 1 Special Business

- Reviewed quotes for phase 1 of kitchen project.
- Tradesmen have indicated that quotes are worst case.
- Phase 1 includes all build out of kitchen area but no appliances.
- Reviewed indicative costs for phase 2 where appliances are purchased and overall fit-out for student use is completed.
- Based on the quotes, concluded that adequate funds were in place to cover costs.
- Based on the phase 2 documentation, concluded that fit out is financially achievable.

MOTION:

That the funds of \$29,400 are to be released to allow phase 1 of the kitchen project to proceed.

MOVER: Rachael Beckett

SECONDER: Kathryn Delaney, Lucia C-Bell

AGREED

Meeting closed at 9.00am

Regards

Peter Bestel

Secretary, on behalf of the Annandale Public School Parents & Citizens Association

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