

## Annandale Public School Parents & Citizens Association Minutes of General Meeting

**Chair:** Tanya Franic  
**Date:** 31 March 2022  
**Time:** 7:30 pm  
**Venue:** Online Meeting and Annandale Public School (Staffroom)  
**Minutes:** 2022 03 31 GM  
**Re:** General Meeting Minutes (Motions, Actions and Outcomes)

**Meeting declared open:** Tanya Franic – Vice President at 7:31 PM

### **Attendance –**

Rosemary Donald\*, Kim Musznig\*, Rebecca Wainscoat\*, Tanya Franic\*, Max Joscelyne\*,  
Jamie Darams\*, Narelle Derwent, Ingrid Hirzel, Andrew Moylan, Peter Bestel\*, Lucy  
Lavery, Chris Henschke\*

**Apologies** - Stephanie Wee, Lisa Lupton,



Annandale Public School P&C

**P&C email**

[apspandc@gmail.com](mailto:apspandc@gmail.com)

**P&C website**

[apspandc.com.au](http://apspandc.com.au)

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## General Agenda

1. President's welcome – Tanya Franic
2. Secretary's Report – Rebecca Wainscoat
  - 2.1 Apologies
  - 2.2 Table minutes from last meeting
  - 2.3 Correspondence
  - 2.4 Action Item Updates from last meeting
  - 2.5 Membership Administration
3. Principal's Report – Narelle Derwent on behalf of Lisa Lupton
4. Treasurer's Report – Rosemary Donald
5. General Business
  - 5.1 Wish List update – Tanya Franic on behalf of Steph Wee
  - 5.2 COLA – Bec Wainscoat
  - 5.3 Uniform Shop – Max Joscelyne
  - 5.4 Kiss & Go Zone – Rose Donald
  - 5.5 Perfect Match Grant – Steph Wee
  - 5.6 The Dale shirts – from last meeting
  - 5.7 Easter Hat Parade – Bec Wainscoat
  - 5.8 Election – Bec Wainscoat
6. Next Meeting – GM - Thursday 28 APRIL 2022

Please feel free to email [apspandc@gmail.com](mailto:apspandc@gmail.com) with anything you would like to raise at this meeting.



## Minutes

### Item 1 Welcome – Tanya Franic

- Tanya welcomed all members and staff.
- Welcome to Country “We acknowledge the Traditional Owners of the country on which we meet today, the Gadigal people of the Eora nation, and recognise their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.”

### Item 2 Secretary’s Report – Rebecca Wainscoat

**2.1 Apologies** – given as communicated to the Secretary (as listed above).

#### 2.2 Table minutes from last meeting

<b>Motion</b>	That the minutes from the previous general meeting, 2021–02-24, be accepted as a true record.
<b>Mover</b>	Rebecca Wainscoat
<b>Secunder</b>	Tanya Franic
<b>Result</b>	Passed.

#### 2.3 Correspondence

- Letter from Anthony Albanese (Federal Member for Grayndler) to Rosemary Donald – congratulating the P&C on the Westconnex Grant
- Letter from parent in response to proposed changes to Mothers/Fathers Day celebrations – concern that making celebration focussed on grandparents may negatively impact those without grandparents close by or unable to attend due to COVID-19. Suggested making it on “carer’s day” to leave open to all carers to attend
- Letter from Edward Re regarding campaign to drop the speed limit within 2km radius of schools and requesting to present to P&C (discussed under General Business item 5.4)
- Response from community member interested in assisting with COLA project – discussed under item 5.2
- Offer from Stuart Ridley (Techno on 3 Electronic Dance Music Band & DJ Club) to assist with running a disco fundraiser at the school as he has done in previous years (last done in Feb 2020 due to COVID restrictions). General interest in this and we had hoped to have in Feb as previous years but was not possible. We have other pressing projects at present – to discuss next meeting.

#### 2.4 Action Item Updates from last meeting

- Not discussed – to be reviewed next meeting



## 2.5 Membership Administration

- Two new financial members since last meeting. Total of 12 financial members.

### Item 3 Principal's Report – Narelle Derwent for Lisa Lupton

- Lisa Lupton sent apologies for not being able to attend and thanked Narelle Derwent (Assistant Principal) for attending in her place.
- Gratitude to the P&C and community for helping family after the house fire destroyed all their belongings was passed on from the family via Lisa.
- Johnston Street playground upgrade - Urban landscape project (playground upgrade near Johnston street fence) is scheduled to commence 21 April. Lisa is attending a start-up meeting Monday 4 April with Assets and Urban Landscape Design. Depending on the weather, there may be some parts of the project which will be done during the first week of term, if so – the school will make arrangements for alternate access.
- Bubblers/Water bottle refill stations - The SRC bubbler project is going ahead. Civiq ([civiq.com.au](http://civiq.com.au)) will install the following:
  - 1 x Hydro bank outside the hall (remove existing bubblers) Triple nozzle bubbler and drinking station
  - 1 X drinking fountain and bottle refill aquifill pulse junior at Aftercare next to existing bubbler
  - 1 x Hydro bank in K-2 playground - Triple nozzle bubbler and drinking station
  - 2 x quafil Solo 700BF Drinking fountain & bottle refill station in preschoolThe total cost including plumbing, removal and installation of new units is \$29,901. This has been approved by assets, details to come.
- Outdoor power points - This work is needing to be done through the department contractors, (due to being electrical). We have had contractors visit the site and are now waiting on a quote.
- Easter Hat Parade - Scheduled for Friday 8 April at 9:30 am (418 students) and Tuesday 5 April 9:30am (Mon – Wed preschool group – 40 students). Student numbers provided for P&C as requested.
- COLA – Lisa has looked into building companies which provide COLAs. Scullys have a range of COLAs in their catalogue. Has asked Assets to advise other contractors who have approval from the DoE. Details to come.
- Kitchen Upgrade (Annabelle's Kitchen) Summary of progress - Lisa engaged a heritage consultant to assess Lucia's kitchen area for any potential heritage concerns with the plans to make the kitchen space more permanent in terms of flooring and walls. The work involves enclosing an outdoor balcony area, making the walls sound proof (as there is a class next door) and also cover the pebblecrete floor (to make it easier to clean) and also to properly seal the windows. Denise Matovic (ex-APS parent) is an architect and has designed the plans. She mentioned that we will likely need a building surveyor to check the design because it is enclosing an outdoor space and also we will likely need structural engineer to provide steel sizes for the lintels above and below the windows. Lisa is following this up with Assets.
- Asphalt upgrade - Assets are waiting on a price from contractors to fix up the pathway from the Johnson St entrance to the car park, including the installation of a drain to assist with keeping water out of the toilet block near Johnston Street. Details to come.



- Narelle added her thanks to the P&C for the provision of playground equipment as per the “Wish List” items provided by each stage.

<b>Motion</b>	That we allocate the SRC funds raised of \$1620.77 towards the drinking stations.
<b>Mover</b>	Rosemary Donald
<b>Seconder</b>	Kim Musznig
<b>Result</b>	Passed

#### Item 4 Treasurer’s Report – Rosemary Donald

- See attached financials for March 2022

#### Item 5 New Business

##### 5.1 Wish List Update – Stephanie Wee

- Stephanie not present. Stephanie has advised that she is waiting on sports items from Nathan Stares and also the Stage 3 wish list.
- To update next meeting

##### 5.2 COLA

- Given absence of those who have shown interest in this project, proposed that this be discussed in alternate meeting with request that a project committee be formed and report back to P&C with progress. Rebecca will discuss with Lisa and those who have expressed interest.

##### 5.3 Uniform Shop – Max Joscelyne

- New volunteer has come forward – Clare Miller – Thank you Clare.
- Still exploring Spriggy Schools as potential platform for uniform shop sales. Max has consulted other uniform shops and Spriggy are setting up a demo for us to view. One frustration that has emerged is that you currently can’t pay for a single order without topping up a set value.
- Uniforms were provided to family who had all belongings lost in fire. They may need additional items.

<b>Motion</b>	That we allocate \$600 worth of uniform items to family who have lost their home and belongings to fire.
<b>Mover</b>	Max Joscelyne
<b>Seconder</b>	Rosemary Donald
<b>Result</b>	Passed



- Rose raised that a new student has joined the year 6 cohort, and has missed out on the opportunity to order a year 6 jersey. In order to ensure the student is included, Rose has sourced a donated jersey from a previous year, and proposed that we allocate funds from the money agreed to be spent on tubs for uniform shop towards altering jersey so it can be provided to the new student.

<b>Motion</b>	That we allocate \$50 from money put aside for uniform shop organisation tubs to altering jersey for new Year 6 student.
<b>Mover</b>	Max Joscelyne
<b>Seconded</b>	Rosemary Donald
<b>Result</b>	Passed

#### 5.4 Kiss and Go Zone – Rosemary Donald

- Rose has been considering options for whether we can request a Kiss and Go zone on Johnstone Street. There are four untimed sports there currently. Discussed that Johnston St is a state road and there may be issues of traffic management further down to consider.
- Jamie Darams has offered to spend some time looking into it further and report back.
- Rebecca discussed the letter from Edward Re regarding safety with walking to school. Max agreed to look further into same – Rebecca will forward correspondence to Max.

#### 5.5 Perfect Match Grant – Stephanie Wee

- New correspondence received from council with an updated brief for artist. P&C executive to respond. Stephanie Wee has been lead to date.

#### 5.6 The Dale T-Shirts – from last meeting

- Tanya showed slides with updates and proposals
- Samples and quote do not completely align - in process of clarification and confirmation
- They have still not banked last years' cheques – raised with key contact (Veronica) and she will follow up with previous contact Andrew
- Confirmed a credit for the 7 t-shirts that were of lesser quality and this to be applied to our next invoice
- House colour T-Shirts to be managed by uniform shop. At this time they will sold at uniform shop only with flyers to be placed around the school. Anticipate that the house colour T-Shirts can be sold via spriggy. Challenge with placing on flexischools is stock management.
- Logo – Araca maintains the logo / design for a period of 6 months without any further set up costs. If we choose to use this design again after May 22, we will be required to pay additional set up costs – perhaps this will be timely to revisit the 2 other logos/designs for our next project.
- May Election Fete Fundraiser – Propose Hoodies and Half Zip Tops with image in 3 colours only, sign off required at this meeting to allow order in time for fete in May



- Kim and Tanya to finalise numbers/colours/styles and place order next week.

<b>Motion</b>	That \$15,000 be allocated towards hoodies for “the Dale” fundraising project.
<b>Mover</b>	Tanya Franic
<b>Seconder</b>	Rosemary Donald
<b>Result</b>	Passed

### 5.7 Easter Hat Parade

- Discussed that this year P&C would like to fund the Easter treat for students instead of use it as a fundraiser.

<b>Motion</b>	That \$250 be allocated for Easter Hat Parade treat
<b>Mover</b>	Rosemary Donald
<b>Seconder</b>	Rebecca Wainscoat
<b>Result</b>	Passed

### 5.8 Election – Rebecca Wainscoat

- Discussed that election likely to be called soon. General agreement that an election day event would be supported. Likely from 8am to 2pm and to focus on BBQ, Coffee Cart, Hoodies, and possibly Kitchen Garden Stall (depending on Lucia). Tanya will start looking at options.

### Item 6 Next P & C Meeting – 28 April 2022

*Meeting closed at 09:05 pm*

Regards

**Rebecca Wainscoat**

**Secretary, on behalf of the Annandale Public School Parents & Citizens Association**

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Annandale Public School P&C

**P&C email**

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