

**Annandale Public School Parents & Citizens Association
Minutes of General Meeting**

Chair: Stephanie Wee

Date: 24th June 2021

Time: 8:00 pm

Venue: Online Meeting, RSVP Required

Minutes: 2021 06 24 GM

Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Stephanie Wee – President at 8:11PM

Attendance – 13

Rosemary Donald, Kim Musznig, Stephanie Wee, Rebecca Wainscoat, Natasha Leist, Bin Li, Peter Bestel, Lucia Cavadini-Bell, Tanya Franic, Lisa Lupton, Max Joscelyne, Rochelle Bolitho, Chin Yin

Apologies

Marcela Restrepo



General Agenda

1. President's welcome – Stephanie Wee
2. Secretary's Report – Peter Bestel
 - 2.1 Apologies
 - 2.2 Table minutes from last meeting
 - 2.3 Correspondence
 - 2.4 Action Item Updates from last meeting
 - 2.5 Membership Administration
3. Principal's Report – Lisa Lupton
4. Treasurer's Report – Rosemary Donald
5. General Business
 - 5.1 Trafalgar Street Mural Update - Stephanie Wee
 - 5.2 T-shirt Update - Tanya Franic
 - 5.3 Working Bee close out - Rosemary Donald
 - 5.4 Athletics day BBQ - Rosemary Donald
 - 5.5 Local Election mini fete - Rosemary Donald
 - 5.6 Playground update - Peter Bestel
6. Next Meeting – GM - Thursday 29th July 2021

Please feel free to email apspandc@gmail.com with anything you would like to raise at this meeting.



Minutes

Item 1 Welcome – Stephanie Wee

- Stephanie welcomed all members and staff.
- Welcome to Country “We acknowledge the Traditional Owners of the country on which we meet today, the Gadigal people of the Eora nation, and recognise their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.”
- Stephanie welcomed new executive members

Item 2 Secretary’s Report – Peter Bestel

2.1 Apologies – given as communicated to the Secretary (as listed above).

2.2 Table minutes from last meeting

Motion	That the minutes from the previous general meeting, 2021–05-27, be accepted as a true record.
Mover	Peter Bestel
Seconder	Rosemary Donald
Result	Passed.

2.3 Correspondence

- Correspondence received regarding Trafalgar Street Mural - to be discussed under item 5.1
- Correspondence regarding playground works - to be discussed under its 5.6



2.4 Action Item Updates from last meeting

- Action item for Principal - need an update on the rebuilding of the unsafe retaining wall at the entrance into the pre-school - not done - not what we expected and Lisa has checked and it is an open job under Spotless.
- Action item for P&C - look into request from community on works to be conducted to clean up the top level playground, near the Johnson Street entrance to the school - quote received and to be discussed under item 5.6
- Action item for principal - check on the state of steam cleaning of the toilet fixtures and walls - update pending
- Action item for principal - engage with the SRC to get ideas for the toilets for older students - done - information sitting with the school.
- Action item for P&C to follow up and find out what is happening (lollipop person) - Lisa reported that we are next on list for allocation of worker, however this can be a lengthy process.
- Action item for the P&C to follow up on when the fixes are coming (Scully and playground cabinets) - no date supplied as yet, P&C and Lisa continue to chase.

2.5 Membership Administration

- No new members. Reminder that all members will need to complete new forms for the new membership year.

Item 3 Principal's Report – Lisa Lupton

- Thank you to Peter Bestel on behalf of staff for all his work as an executive of the school P&C since 2013
- COVID-19 update again today clarified that children aged 13 and over are required to wear masks on buses. PSSA called off for tomorrow.
- NAIDOC - fantastic day of celebration today, thank you to the committee for all their organisation.
- Preschool to have external assessors to review governance and compliance.

Item 4 Treasurer's Report – Rosemary Donald

- See attached financials for June.
- Rose is looking into electronic banking options that may suit the P&C's needs (consultation with other P&Cs and research into fees and options).

Item 5 New Business

5.1 Trafalgar Street Mural Update - Stephanie Wee

- Works were completed to prime the wall. Thank you to Max and Bunnings.
- Correspondence received from council and local residents highlighting concerns some residents had around process of works. Following discussion and meeting with



council, council have agreed to rectify colour concerns and conduct consultation with residents around design. P&C will await these steps to be undertaken and new design will be brought back to a general meeting. Timeline for consultation process is not clear. Stephanie is able to draft a letter for those local residents who would like to support the works.

5.2 T-Shirt Update

- Tanya provided a background to the project and aims. Three designs were received, all which were great and artists are happy for those not used now to be used in future years.
- Chosen design - discussed design alterations / options and the differences between them.
- Consensus reached in preference for the design with croissant included.
- Discussed that we would like to have acknowledgement of Gadigal land on t-shirt. Lisa will take it to Nathan Stares and Cassie Robinson to consult with the school indigenous community to check wording on how to do this appropriately. Feedback needed to be back by 5th July in order to have t-shirts in time for Athletics Carnival.
- Pricing discussed at length. Desire to make t-shirts affordable while also profitable as a fundraiser. Noted that t-shirts are high-end, ethically made; other similar t-shirts in area are sold for \$35 each. Agreed that first run will be children's t-shirts only in the school sporting house colours and these will be offered at introductory prices of \$25 each. Later release t-shirts and adults t-shirts may be sold at higher price.

Motion	That the P&C allocate \$5000 to be spent on the first run of T-shirts for our fundraiser.
Mover	Stephanie Wee
Seconder	Tanya Franic
Result	Passed.

5.3 Working Bee Close Out - Rosemary Donald

- The Working Bee was a success. Some actions remain outstanding:
 - Ben G will follow-up on building the retaining wall at another time
 - Peter B has purchased two new wheelbarrows that will be used by Lucia in Kitchen Garden program.
 - Crack in roof noted and photographed during working bee has been sent to Lisa and she has followed up with Assets to address.
 - Front of school playground - to be discussed under item 5.6

5.4 Athletics Day BBQ

- Discussed that P&C usually support the Athletics Day by providing a BBQ. Mr Stares approached the P&C via Rose to seek whether we will do this again in 2021. Agreed that pending COVID-19 restrictions, P&C would be happy to support this. Would only



be able to proceed if parents are allowed at event, as we require parents to staff the BBQ.

Motion	That \$1000 be allocated for expenses to run a BBQ for Athletics Day.
Mover	Rosemary Donald
Seconder	Stephanie Wee
Result	Passed.

5.5 Local Election mini fete - Rosemary Donald

- Delayed - for discussion at next meeting.

5.6 Playground Update - Peter Bestel

- Peter presented the proposal for the changed to the senior playground near Johnston Street. In principle agreement for proposal was given. Peter will meet with provider to discuss more details to design.

5.7 Other business - Various

- Rose discussed that she had been approached about the possibility of P&C supporting a project around collation of stage 3 recipes that had been submitted as part of their homework. Discussion deferred to next meeting due to time constraints.
- School sport house names - school is considering the possible changing of school sport house names. No action required by P&C at present.
- School Technology - Natasha proposed that the P&C look at leasing computers or supplying class sets of chrome books. Lisa advised that she is looking at school needs with staff and would like to put money towards it in next years' school budget.
- Natasha requested wish list from teachers. All agreed P&C is always open to wish list from staff.

Item 6 Next P & C Meeting – General Meeting – Thursday 29th July 2021

Meeting closed at 9:51 pm

Regards

Rebecca Wainscoat

Secretary, on behalf of the Annandale Public School Parents & Citizens Association

Email apspandc@gmail.com



Annandale Public School P&C

P&C email

apspandc@apspandc.com.au

P&C website

apspandc.com.au

P&C pages on the school website

annandale-p.schools.nsw.edu.au/p-c

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