

**Annandale Public School Parents & Citizens Association
Minutes of General Meeting**

Chair: Hannah Richardson

Date: 29th May 2018

Time: 7:30pm

Venue: Annandale Public School Library

Minutes: 2018 05 29 GM

Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Hannah Richardson – President

Attendance – 25

Kylie Couper, Hannah Richardson, Leah Thurecht, Tracy Wilson, Charlotte Palmer, Jacqui Smith, Kate Keeney, Kate Swift, Susan Straw, Steph Freeman, Minh Huynh, Stephanie Aplin, Lyn Jones, Lucy Lavery, Rebecca Wainscoat, Lissa Brown, Jane Michaels, Sau Ching Seto, Rosemary Donald, Imogene Cochrane Bond, Jillian Wolfe, Chris Beunen, Deanna Rhule, Hudson Worsley, Peter Bestel

Apologies

Gavin Stocks



General Agenda

1. President's welcome – Hannah Richardson
2. Secretary's Report – Peter Bestel
 - 2.1 Apologies
 - 2.2 Table minutes from last meeting
 - 2.3 Correspondence
 - 2.4 Action Item Updates from last meeting
 - 2.5 Membership Administration
3. Principal's Report – Chris Buenen
4. Treasurer's Report – Kylie Couper
5. General Business
 - 5.1 Vice Presidents Role - Leah Thurecht
 - 5.2 School solar system - Hudson Worsley
 - 5.3 Primary ethics teachers needed - Hudson Worsley
 - 5.4 Readers for the school literacy program - Imogene Bond
 - 5.5 Lost Property - Hannah Richardson, Leah Thurecht, Steph Freeman
 - 5.6 Coffee Shed - Leah Thurecht
 - 5.7 Mother's Day update - Hannah Richardson
 - 5.8 Athletics carnival - Hannah Richardson
 - 5.9 School showcase date - Hannah Richardson
 - 5.10 U-R-Strong event - Kate Feeney
 - 5.11 Update on sign - Peter Bestel
 - 5.12 Update on working bee - Peter Bestel
 - 5.13 Additional Business
6. Sub-Committee Reports – as available
 - 6.1 Sponsorship
 - 6.2 Fundraising
 - 6.3 Kitchen and Garden
 - 6.4 Traffic Safety
 - 6.5 Uniform Shop
 - 6.6 Pre-School
7. Next Meeting – GM - Tuesday 26th June 2018

Please feel free to email apspandc@gmail.com with anything you would like to raise at this meeting.



Minutes

Item 1 Welcome – Hannah Richardson

- Welcome to members and staff.

Item 2 Secretary's Report – Peter Bestel

2.1 Apologies – given as communicated to the Secretary (as listed above).

2.2 Table minutes from last meeting

Motion	That the minutes from the previous general meeting, 2018–03-27, be accepted as a true record.
Mover	Peter Bestel
Seconder	Leah Thurecht
Result	Agreed

2.3 Correspondence

- A letter from Lucia around temporary signs and looking to make some of them more permanent, rather than having temporary laminated paper slowly falling apart. Pending a funding request.

2.4 Action Item Updates from last meeting

- Action item for P&C exec - send email to stage 1 class reps for organising Mother's day event - done.
- Action item for P&C secretary - remove school holiday and coin collection daily events from the P&C Google calendar to make more readable - done.
- Action item for P&C exec - chase up sign issues around any usage, sponsor or access required to conduct business - discussion continuing due to other issues.
- Action item for P&C Secretary - send through sign updates to the office and Narelle via email for implementation - done.

2.5 Membership Administration

- No items.



Item 3 Principal's Report – Chris Buenan

- Chris presented the principals report with a number of updates from around the school and with administration.

Item 4 Treasurer's Report – Kylie Couper

- See attached financials for April and May.

Item 5 New Business

5.1 Vice Presidents Role - Leah Thurecht

- Leah has abdicated from the VP role and everyone wishes her well in taking a break. She has contributed enormously over the last few years to the success of the P&C and the school.
- Two new potential VPs have been nominated to take over from Leah - Stephanie Freeman and Mihn Huynh.
- Meeting recognised the merits of these two new candidates and they were voted in.
- We wish them both well in their new roles.

Motion	That nominations for the vice president role for Stepanie Freeman and Mihn Huynh be accepted and the meeting has approved their roles.
Mover	Leah Thurecht
Seconder	Peter Bestel - unanimous
Result	Agreed

5.2 School solar system - Hudson Worsley

- Hudson presented a paper on the solar system with some information and graphs (see attached).
- The presentation is comprehensive and has a number of links to demos.
- Action item for principal to discuss with teachers and report back to Hudson and the P&C around whether the school would be prepared to integrate into the curriculum.



5.3 Primary ethics teachers needed - Hudson Worsley

- Hudson gave a very good presentation on why he personally teaches ethics classes.
- Looking for 4 new volunteers plus a coordinator for Wed mornings.
- Need to complete a weekend course to be eligible.
- Action item for the P&C exec to put out the info on Facebook.
- For consideration - can we get Hudson to do his speech and video it for the web site?

5.4 Readers for the school literacy program - Imogene Bond

- Imogen is an assistant principal and coordinates the English committee.
- Existing P&C budget is for teacher professional learning - functional approach to grammar and language.
- Stage 1 home readers are again being reviewed as many are very dated, citing ideas and standards that are no longer appropriate. Many have recently been culled.
- The school currently needs a lot more books and more interesting books to keep the children engaged.
- Looking to have the P&C reimburse the professional learning money that was spent on bringing in more home readers
- Discuss further allocations at a later time.

Motion	That the existing commitment for \$8000 of professional development be re-tasked immediately into home readers.
Mover	Peter Bestel
Seconder	Kylie Couper
Result	Agreed

5.5 Lost Property - Hannah Richardson, Leah Thurecht, Steph Freeman

- Sorting out the uniforms was a huge effort again and we determined that over 50% had not been registered. Many also had no names written on them, making manual return impossible.
- Looking to have some assistance from the SRC where possible on uniforms.
- Action item for P&C secretary to check with RagTagd on some solutions previously discussed around this.
- We still have a significant problem here, with more discussion needed.



5.6 Coffee Shed - Leah Thurecht

- Leah has organised a parent (Sebastian) to set up a shed at the back of the special programs room to store the coffee machine.
- Makes accessing much easier.
- Looking to expand the usage of the machine to recover the costs and improve the social environment within the school.

5.7 Mother's Day update - Hannah Richardson

- The Mother's Day event brought in \$3715 in sales, with costs approx \$2000.
- Great product with good feedback.
- Father's day coming up for Kindy to work on.

5.8 Athletics carnival - Hannah Richardson

- The athletics carnival will be in Term 3 - August 3rd.
- School requests a P&C BBQ at King George Oval.

Motion	The \$800 be allocated for costs on setting up the BBQ.
Mover	Peter Bestel
Seconder	Hannah Richardson
Result	Agreed

5.9 School showcase date - Hannah Richardson

- Showcase is now set to be on the 11th September, due to rescheduling for a reduced cost from the Enmore. Normally costs about \$5-6k.
- Action item for the principal - thanks to the Enmore Theatre is required on the school sign.
- Request from the school to make sure that the younger kids have a quiet weekend prior to the event so that they have lots of energy



5.10 URStrong event - Kate Feeney

- Kate brought some great information about the URStrong program
- They run workshops for parents and their children about managing/negotiating friendships. Around 20 participants allows them to run a workshop.
- Lots of interesting documentation around friendships, language and positively framing
- Kate to follow up
- With the schools support the P&C could hold this event for our community. I know a lot of schools are inviting these guys to come and speak specifically to their community.
- Plenty of interest and support at the meeting.

5.11 Update on sign - Peter Bestel

- Still a number of issues around the sign and the council issuing a usage certificate, due to complaints from a resident.
- Some follow up with council and the principal to be scheduled.

5.12 Update on working bee - Peter Bestel

- We are still chasing the painting/finishing work and the landscaping work at the Trafalgar Street entrance to the school.
- Leah has sourced some pots and has had a table donated for the new quiet study area at the left side of the school front on Johnson Street.
- Action item for P&C secretary to finish organising the removal of the excess waste bags from behind the special programs building.



5.13 Additional Business

- Deanna Rhule presented an update on the planned trivia night. Looking for parents to assist with art works as per last year. Aiming for October at this time.
- Jane Michaels presented some information on recycling pens via the Terracycle system. Need to buy a box for ~ \$95.

Motion	That \$95 be allocated to purchase a Terracycle box for pen recycling at the school.
Mover	Jane Michaels
Seconder	Leah Thurecht
Result	Agreed

Item 6 Sub-Committee Reports

6.2 Fundraising

- Coles Sports for School order is pending.
- Action item for P&C secretary to get a photo of the order for the newsletter.

Item 7 Next P & C Meeting – General Meeting – 26th June 2018

Meeting closed at 9:30pm

Regards

Peter Bestel

Secretary, on behalf of the Annandale Public School Parents & Citizens Association

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Annandale Public School P&C

P&C email

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P&C website

apspandc.com.au

P&C pages on the school website

annandale-p.schools.nsw.edu.au/p-c

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