

**Annandale Public School Parents & Citizens Association
Minutes of General Meeting**

Chair: Hannah Richardson

Date: 25th July 2017

Time: 7:35pm

Venue: Annandale Public School Library

Minutes: 2017 07 25 GM

Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Hannah Richardson – President

Attendance – 11

Hannah Richardson, Leah Thurecht, Kylie Couper, Hudson Worsley, Deanna Rhule,
Rebecca Wainscoat, Lyn Jones, Sara Howard, Chris Wise, Dace Elletson, Peter Bestel

Apologies

Rachael Beckett, Jillian Wolfe, Stuart Ridley, Rosemary Donald



Annandale Public School P&C

P&C email

apspandc@apspandc.com.au

P&C website

apspandc.com.au

P&C pages on the school website

annandale-p.schools.nsw.edu.au/p-c

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General Agenda

1. President's welcome – Hannah Richardson
2. Secretary's Report – Peter Bestel
 - 2.1 Apologies
 - 2.2 Table minutes from last meeting
 - 2.3 Correspondence
 - 2.4 Action Item Updates from last meeting
 - 2.5 Membership Administration
3. Principal's Report – Dace Elletson
4. Treasurer's Report – Kylie Couper
5. General Business
 - 5.1 Fundraising activity, Fundracer - Leah Thurecht
 - 5.2 Sponsorship updates - Leah Thurecht
 - 5.3 Fundraising activity, Running Mates - Chris Wise
 - 5.4 Other business - Peter Bestel
6. Sub-Committee Reports – as available
 - 6.1 Sponsorship
 - 6.2 Fundraising
 - 6.3 Kitchen and Garden
 - 6.4 Traffic Safety
 - 6.5 Uniform Shop
 - 6.6 Pre-School
7. Next Meeting – GM - Tuesday 29th August 2017

Please feel free to email apspandc@gmail.com with anything you would like to raise at this meeting.



Minutes

Item 1 Welcome – Hannah Richardson

- Welcome to members

Item 2 Secretary's Report – Peter Bestel

2.1 Apologies – given as communicated to the Secretary (as listed above).

2.2 Table minutes from last meeting

Motion	That the minutes from the previous general meeting, 2017–06-27, be accepted as a true record.
Mover	Peter Bestel
Seconder	Leah Thurecht
Result	Agreed

2.3 Correspondence

- A letter and invoice for the school bell repair - actioned and invoice paid.
- Woolworths Earn and Learn starting again this week and we have registered. See [Earn and Learn](#) for more information.

2.4 Action Item Updates from last meeting

- Publish Dace's school maintenance wish list - pending.
- Follow up on entity with ability to issue tax receipts for donations to school - pending.
- Follow up on modifications coming into school calendar - pending.
- Leah Thurecht to provide details of an alternative source for providing an insurance quote - done.
- Hannah Richardson to provide details of any accounting advice around setting up a trust fund for donations - done.
- Some comments have been received around kids injuring themselves on some of the rocks in the infants play ground. Look at this situation during the proposed working bee.
- Secretary to get charity tick documentation and artwork to exec - done.
- Secretary to organise date and items for working bee and publish for discussion - done.

2.5 Membership Administration

- None



Item 3 Principal's Report – Dace Elletson

- Dace tabled the Principal's Report and expanded on various sections (see attached).
- Margaret Goss taking on active principal whilst Dace is away.
- Assets supervisors coming along this week to review removal of panels in fence for emergency access.
- Assets also being involved in sorting out mould problem in a classroom.
- Some staffing changes within the school - staff returning from leave and a new staff member in learning support.
- So far 67 kindy and 35 pre-school students enrolled for next year.
- Department released school excellence framework and school is working at understanding this.
- Dace is on long service leave over August and early September.
- DA for electronic sign board is still awaiting response from council.

Item 4 Treasurer's Report – Kylie Couper

- See attached financials for July.

Item 5 New Business

5.1 Fundraising activity, Fundracer - Leah Thurecht

- A lot of initial take up has dropped off completely.
- Discussed why this may be so and how we can get more fundraising coming in via this service.

5.2 Sponsorship updates - Leah Thurecht

- A sponsorship document was presented by Leah for review.
- There are a lot of possibilities around this sponsorship and the documents have been under revision for a number of years. The exec are currently looking at revisions prior to publishing to the community.

5.3 Fundraising activity, Running Mates - Chris Wise

- Chris Wise presented an update on the 15 registered runners.
- If we have more people who wish to register, we want to know about that this week.
- Some photographs of the Annandale runners will be taken shortly.
- Event is on in 7.5 weeks.



5.4 Other business

- Day for the school working bee set to October 15th, 8am to 4pm. More details to be put out on the Facebook page. Now in the P&C calendar.
- Election day fete paperwork needs to be filled out.

Item 6 Sub-Committee Reports

- No Reports.

Item 7 Next P & C Meeting – General Meeting – 29th August 2017

Meeting closed at 9:00pm

Regards

Peter Bestel

Secretary, on behalf of the Annandale Public School Parents & Citizens Association

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Annandale Public School P&C

P&C email

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