

**Annandale Public School Parents & Citizens Association
Minutes of General Meeting**

Chair: Hannah Richardson

Date: 30th May 2017

Time: 7:30pm

Venue: Annandale Public School Library

Minutes: 2017 05 30 GM

Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Hannah Richardson – President

Attendance – 11

Hannah Richardson, Leah Thurecht, Kylie Couper, Jillian Wolfe, Dace Elletson, Hudson Worsley, Deanna Rhule, Rosemary Donald, Rebecca Wainscoat, Stephanie Aplin, Peter Bestel

Apologies

Rachael Beckett, Stuart Ridley, James Powditch, Lyn Jones, Steph Freeman



General Agenda

1. President's welcome – Hannah Richardson
2. Secretary's Report – Peter Bestel
 - 2.1 Apologies
 - 2.2 Table minutes from last meeting
 - 2.3 Correspondence
 - 2.4 Action Item Updates from last meeting
 - 2.5 Membership Administration
3. Principal's Report – Dace Elletson
4. Treasurer's Report – Kylie Couper
5. General Business
 - 5.1 Open Day Activities - Leah Thurecht
 - 5.2 Year 2 Coin Collection - Leah Thurecht
 - 5.3 Parent Night Fundraiser - Leah Thurecht
 - 5.4 Sponsorship Progress - Leah Thurecht
 - 5.5 Working Bee - Leah Thurecht
 - 5.6 NAIDOC Funding - Leah Thurecht
6. Sub-Committee Reports – as available
 - 6.1 Sponsorship
 - 6.2 Fundraising
 - 6.3 Kitchen and Garden
 - 6.4 Traffic Safety
 - 6.5 Uniform Shop
 - 6.6 Pre-School
7. Next Meeting – GM - Tuesday 27th June 2017

Please feel free to email apspandc@gmail.com with anything you would like to raise at this meeting.



Minutes

Item 1 Welcome – Hannah Richardson

- Welcome to members

Item 2 Secretary's Report – Peter Bestel

2.1 Apologies – given as communicated to the Secretary (as listed above).

2.2 Table minutes from last meeting

Motion	That the minutes from the previous general meeting, 2017–03-28, be accepted as a true record.
Mover	Peter Bestel
Seconder	
Result	Deferred

2.3 Correspondence

- None

2.4 Action Item Updates from last meeting

- None

2.5 Membership Administration

- None



Item 3 Principal's Report – Dace Elletson

- Dace tabled the Principal's Report and expanded on various sections (see attached).
- Pre-school update and changeover with days. Very successful with most families able to be accommodated.
- Open day June 27 - lots of planning in progress.
- So far 54 kindy and 23 pre-school students enrolled for next year.
- Dace presented research within the school around the children and other issues - some positive trends building.
- 168 respondents to the communication survey on the newsletter.
- Kiss and go school drop off - kids getting involved to help this to succeed in the mornings and this is working well.
- Revisiting school program review from 2014-2016 (strategies and outcomes) - agreed with teachers.
- Moving on to 2018-2020 school plan.
- Front of school being painted this school holidays.

Item 4 Treasurer's Report – Kylie Couper

- See attached financials for April and May.
- Kylie presented an update on the giving tree and there was discussion around the take-up.

Item 5 New Business

5.1 Open Day Activities - Leah Thurecht

- Planning to be the same format as last year.
- Require some parents on the stalls and this is being organised.

5.2 Year 2 Coin Collection - Leah Thurecht

- Plan is for a 3 week run for coins of all denominations.
- 5% to be donated to the charity of the winning class's choice.
- Other money collected to repair and re-erect the bell and fund the COLA.

5.3 Parent Night Fundraiser - Leah Thurecht

- Date still not locked in but trivia night details shall be announced shortly
- Artwork also being considered.



5.4 Sponsorship Progress - Leah Thurecht

- Steph Freeman, Hannah, Stuart and Leah have been working on sponsorship document with presences given to parents, and will include the showcase.

5.5 Working Bee - Leah Thurecht

- General lack of interest to be a coordinator so far, but need to review this with the new wish list that has come in from Dace.
- Lots of discussion around funding sources, building funds and plans for future management of income to drive future projects around the school.
- Information on companies who are interested in tendering to other projects discussed.

5.6 NAIDOC Funding - Leah Thurecht

- There shall be a guest presenter for this years celebrations.
- Looking to spend \$1000 for presenters and \$700 for smoking ceremony.

Motion	To allocate \$1000 to NAIDOC day celebrations.
Mover	Leah Thurecht
Secunder	
Result	Deferred

5.4 Miscellaneous business

- Reviewed the school wish list from Dace and need to publish.
- Follow up on entity with ability to issue tax receipts for donations for school.
- Review updates coming into the school calendar.

Item 6 Sub-Committee Reports

- No Reports.

Item 7 Next P & C Meeting – General Meeting – 30th May 2017

Meeting closed at 9:25pm

Regards

Peter Bestel

Secretary, on behalf of the Annandale Public School Parents & Citizens Association

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Annandale Public School P&C

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P&C pages on the school website

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