

**Annandale Public School Parents & Citizens Association
Minutes of General Meeting**

Chair: Hannah Richardson

Date: 28th March 2017

Time: 8:00pm

Venue: Annandale Public School Library

Minutes: 2017 03 28 GM

Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Hannah Richardson – President

Attendance – 20

Kylie Couper, Barry Cotter, Dan Caleo, Sara Howard, Hudson Worsley, Hannah Richardson, Stuart Ridley, Leah Thurecht, Jillian Wolfe, Dace Elletson, Lyn Jones, Stephanie Aplin, Rebecca Wainscoat, Lucy Lehane, Rosemary Donald, Carla Coelho, Rachael Beckett, Eoin Murphy, Emma Groube, Peter Bestel

Apologies

Kylee Prior, Jacquie Galvin, Deanna Rhule, Leticia Tarrabay, Lucia Cavadini-Bell



General Agenda

1. President's welcome – Hannah Richardson
2. Secretary's Report – Peter Bestel
 - 2.1 Apologies
 - 2.2 Table minutes from last meeting
 - 2.3 Correspondence
 - 2.4 Action Item Updates from last meeting
 - 2.5 Membership Administration
3. Principal's Report – Dace Elletson
4. Treasurer's Report – Kylie Couper
5. General Business
 - 5.1 SSC Leichhardt Campus and the proposed WestConnex Dive Site – Rachael Beckett, James Powditch
 - 5.2 Update on Ragtagd for lost property – Peter Bestel
 - 5.3 Update on the "Fundracer" e Card Program – Kylie Couper
6. Sub-Committee Reports – as available
 - 6.1 Sponsorship
 - 6.2 Fundraising
 - 6.3 Kitchen and Garden
 - 6.4 Traffic Safety
 - 6.5 Uniform Shop
 - 6.6 Pre-School
7. Next Meeting – GM - Tuesday 30th May 2017

Please feel free to email apspandc@gmail.com with anything you would like to raise at this meeting.



Minutes

Item 1 Welcome – Hannah Richardson

- Welcome to members
- As an introduction to new members attending the meeting, a round table to allow everyone to introduce themselves and their families was conducted

Item 2 Secretary's Report – Peter Bestel

2.1 Apologies – given as communicated to the Secretary (as listed above).

2.2 Table minutes from last meeting

Motion	That the minutes from the previous general meeting, 2017–02-28, be accepted as a true record.
Mover	Peter Bestel
Seconder	Hannah Richardson
Result	Agreed

2.3 Correspondence

- Various fundraising letters and offers.
- A letter was received from Leichhardt High School / Sydney Secondary College regarding Westconnex activity. Letter to be addressed in general business.
- A request to borrow some tables was received from Leichhardt High School / Sydney Secondary College, to which there was no objection.
- A letter was received requesting an update on the proposed changes mid year to preschool days. Letter to be addressed under the Principal's Report section of the minutes.

2.4 Action Item Updates from last meeting

- That the school check to see if the updates in the notifications app can have clickable URLs - this was reviewed and this is achieved outside of attached PDF documents. The school will modify the way this content is delivered to allow this to work.
- The uniform shop window to be checked to see why it cannot be closed and a possible fan placement found in the shop - the window has been reviewed and some maintenance can be done from inside. No access to fix the rusted window from outside, due to security grating. Further follow-up required with Helen in the uniform shop.
- P&C to monitor use of the new lost property solution - this has been happening weekly and an update is in general business.



- School to look into appointing a lost property monitor from year 5/6 - this to be completed shortly.
- School to talk to the kids about the new location for the lost property, the new process, and the issue of taking hats from the lost property when they haven't brought their own - this to be completed shortly.

2.5 Membership Administration

- A new membership list has been received from the school, indicating that 250 / 396 school parents have paid the P&C levy for 2017.

Item 3 Principal's Report – Dace Elletson

- Dace tabled the Principal's Report and expanded on various sections (see attached).
- School report for 2016 is now on the school web site, and was tabled for review by members attending the meeting.
- The Kitchen garden position has been filled.
- The DA continues to progress for the electronic sign on Johnston street.
- An energy audit is being conducted and some offers being made around solar panels and energy offsets. Being worked on very actively with great guidance from Hudson.
- Religious education and ethics - looking to expand ethics classes greatly due to increasing demand.
- Problems with Trafalgar street parking with so much wet weather. Planning to do more here with reminders and posters.
- Regarding pre-school positions for the second half of this year:
 - Dace wrote to parents in October of 2016.
 - An update is coming to parents of the 2 day program children at the start of term 2, 2017.
 - The offer will be to have the 2 day program changed to 3 days.
 - If there is more demand than capacity, the requests will be reviewed by a committee, and offers to be determined by rules set down by the department

Item 4 Treasurer's Report – Kylie Couper

- See attached financials for March.



Item 5 New Business

5.1 SSC Leichhardt - Rachael Beckett

- The Community have been advised that the Westconnex team shall be setting up a construction site, next to the school, to be in operation 24x7 for up to 4 years.
- There is a Rally this Sunday to oppose such a move, which puts children, teachers and the community at risk.
- A letter was received from Leichhardt High School / Sydney Secondary College (SSC) regarding this Westconnex activity, due to the significant numbers of children who will be moving from APS to SSC at the end of primary school.
- The motion to oppose the construction by the SSC P&C was read out to us by Rachael Beckett.
- A Motion to respond to SSC, offer our support and address our concerns to a number of ministers, and indicate that we want this proposal rejected, was raised.

Motion	That a letter opposing the Westconnex proposal to conduct major works so close to SSC be raised, the text approved at this meeting, and the letter to be delivered to appropriate ministers and administrators as soon as possible. Further, that all support possible be extended to SSC regarding this matter.
Mover	Emma Groube
Seconder	Meeting unanimously
Result	Agreed

- A copy of the letter written is present with these meeting documents on the P&C web site.
- Individuals can write to ministers if they wish and can find contact details at the [NSW Government Web site](#).
- Further information to be published on the P&C Facebook site.

5.2 Update on Ragtagd - Peter Bestel

- A summary of issues regarding weather, electronics, collecting lost property and current expectations of kids who do not have hats was presented.
- A move of the system due to the impact of severe weather on the location it exists in is to be considered (and as of this writing the system has already been moved to the bottom of the stairs in the infants block).
- Lost property is still accumulating around the school (aftercare, library, infants block) instead of all moving to the new location.
- Some parents are arriving to pick up lost property to find that it is already gone. Some thought shall be put into identifying items which we have been told have not returned to their owners.



- Some education of the teachers and kids is required to ensure that the system functions as smoothly as possible.
- Apart from a few teething issues, overall the system is working well and notifications are being received, ensuring that lost property is being returned quickly.
- The school requested that the P&C collect up all uniform items left in the bins at the start of each term and move all such items to the uniform shop to be used as second-hand stock.

5.3 Update on the “Fundracer” e Card Program - Kylie Couper

- Kylie went over the program again and the way the gift cards work.
- The P&C gets funding via the program as a percentage of what is purchased.
- Going to link the service into the Enews app and P&C tab on the school web site.
- Looking to launch for term 2 with a letter and information to the community.
- The entire program is very exciting and has enormous potential for funding the school if it is taken up by the broad community and their extended families.

5.4 Miscellaneous business

- The regular Mother’s Day event, second week of May, shall be conducted before the next P&C meeting.

Motion	That \$1000 be allocated as a float to fun Mother’s Day gifts, coffee and pastries.
Mover	Leah Thurecht
Seconder	Hannah Richardson
Result	Agreed

Item 6 Sub-Committee Reports

- No Reports.

Item 7 Next P & C Meeting – General Meeting – 30th May 2017

Meeting closed at 9:25pm

Regards

Peter Bestel

Secretary, on behalf of the Annandale Public School Parents & Citizens Association

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Annandale Public School P&C

P&C email

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P&C website

apspandc.com.au

P&C pages on the school website

annandale-p.schools.nsw.edu.au/p-c

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