

**Annandale Public School Parents & Citizens Association
Minutes of General Meeting**

Chair: Barry Cotter

Date: 28th June 2016

Time: 7:30pm

Venue: Annandale Public School Library

Minutes: 2016 06 28 GM

Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Barry Cotter –President

Attendance – 11

Rosemary Donald, Barry Cotter, Kylie Couper, Leah Thurecht, Hannah Richardson,
Sara Howard, Peter Bestel, Dace Elletson, Leticia Tarabay, Jillian Wolfe

Apologies

Susie Choi



General Agenda

1. President's welcome – Barry Cotter
2. Secretary's Report – Peter Bestel
 - 2.1 Apologies
 - 2.2 Table minutes from last meeting
 - 2.3 Correspondence
 - 2.4 Action Item Updates from last meeting
 - 2.5 Membership Administration
3. Principal's Report – Dace Elletson
4. Treasurer's Report – Kylie Couper
5. General Business
 - 5.1 Parent Skills Directory - Sara Howard
 - 5.2 Kitchen Garden Program and Parent List - Lucia Cavadini-Bell
 - 5.3 Fete Update – Leah Thurecht
 - 5.4 School Fun Run – Barry Cotter
 - 5.5 Allocation of Funds to School Programs (Air Con, etc.) - Barry Cotter
6. Sub-Committee Reports – as available
 - 6.1 Sponsorship
 - 6.2 Fundraising
 - 6.3 Kitchen and Garden
 - 6.4 Traffic Safety
 - 6.5 Uniform Shop
 - 6.6 Pre-School
7. Next Meeting – GM - Tuesday 26th July 2016

Please feel free to email apspandc@gmail.com with anything you would like to raise at this meeting.



Minutes

Item 1 Welcome – Barry Cotter

- Welcome to members

Item 2 Secretary's Report – Peter Bestel

2.1 Apologies – given as communicated to the Secretary (as listed above).

2.2 Table minutes from last meeting

Motion	That the minutes from the previous general meeting, 2016-03-29, be accepted as a true record.
Mover	Barry Cotter
Seconder	Leah Thurecht
Result	Agreed

2.3 Correspondence

- None

2.4 Action Item Updates from last meeting

- TBD – not provided for this meeting

2.5 Membership Administration

- Welcome to Joanne Petrakis.

Item 3 Principal's Report – Dace Elletson

- Dace tabled the Principal's Report and expanded on various sections (see attached).

Item 4 Treasurer's Report – Kylie Couper

- See attached financials.



Item 5 New Business

5.1 Parent Skills Directory - Sara Howard

- Sara presented three options for discussion.
- **ACTION ITEM** - Sara and Hannah to work further on directory service option and policy. Bring this back to Dace for the next meeting.

5.2 Kitchen Garden Program and Parent List – Lucia Cavadini-Bell

- Lucia presented current state of the program and need for further volunteers.
- There could still be \$2000 in funding held within the school accounts for further kitchen / garden works, but we are unsure of this at this time.

Motion	That \$2000 be set aside for weatherproofing the kitchen area.
Mover	Leah Thurecht
Secunder	Sara Howard
Result	Agreed

5.3 Fete Update – Leah Thurecht

- Leah provided an update on stalls, parent participation and vendors.
- No significant issues to deal with.
- Laugh out loud is happening 22/10/2016.

Motion	That a float of \$2000 be set aside for any items associated with the election day fete.
Mover	Peter Bestel
Secunder	Barry Cotter
Result	Agreed

Motion	That a float of \$3000 be set aside for payment of vendors coming to the election day fete.
Mover	Peter Bestel
Secunder	Barry Cotter
Result	Agreed



5.4 School Fun Run - Barry Cotter

- Fun run date pushed back to game day on August 6 between 2–3pm.
- Cake stall is suggested and we would need to organise to get all cakes there easily with minimum traffic.

5.5 Allocation of Funds to School Programs (Air Con, etc.) - Barry Cotter

- There are a number of tasks which the school is tracking and the P&C participating in. These items were discussed and summarised below.
- COLA enhancements to the playground are being reviewed and the P&C is assisting in investigating costs and vendors.
- Air Conditioning upgrades are being planned across the school.
- The P&C is taking a 3 year approach to assisting with the funding required.
- Daiken are coming to provide a competitive quote, as there are 12 units planned in total for the school.
- The P&C agree in principal to assist in provisioning systems, with a plan for 1 unit this year and 1 next year.
- The school is looking at an electronic sign system for the Johnston Street entrance.
- A \$13000 community engagement grant has been applied for.
- The P&C will assist in providing funding and shall gain access to use the sign for some events.

Motion	That an amount of \$7000 be allocated to assist in updating the signing for the school on the electronic signboard project.
Mover	Barry Cotter
Seconder	Kylie Couper
Result	Agreed

- The school requires a number of new PCs for the library, as the fleet is becoming so old as to be nearly unusable.

Motion	That an amount of \$5500 be allocated to provision a number of new computers for the library.
Mover	Barry Cotter
Seconder	Kylie Couper
Result	Agreed



- The library requires a number of chairs to be replaced within the computer space.

Motion	That an amount of \$1500 be allocated to replace chairs in the library.
Mover	Barry Cotter
Secunder	Peter Bestel
Result	Agreed

- The sandpit still needs to be repaired / replaced but the exact approach is still not finalised. Options are being explored for changes and funding.
- There is a requirement to provision and/or replace electronic white boards in some classrooms in the school. One is currently urgently required.
- The same approach as per the air conditioning will be taken, with a three year approach where we fund one unit a year.

Motion	That an amount of \$4730 be allocated to provision one (1) electronic white board for the school.
Mover	Barry Cotter
Secunder	Peter Bestel
Result	Agreed

Item 6 Sub-Committee Reports

- Traffic issues on Trafalgar Street are still being reviewed.

Item 7 Next P & C Meeting – General Meeting – 26th July 2016

Meeting closed at 9:20pm

Regards

Peter Bestel

Secretary, on behalf of the Annandale Public School Parents & Citizens Association

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Annandale Public School P&C

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