



# ANNANDALE PUBLIC SCHOOL Parents & Citizens Association

*Benefiting our children and their school*

## Annandale Public School Parents & Citizens Association Minutes of General Meeting

**Chair:** Barry Cotter

**Date:** 31st May 2016

**Time:** 7:30pm

**Venue:** Annandale Public School Library

**Minutes:** 2016 05 31 GM

**Re:** General Meeting Minutes (Motions, Actions and Outcomes)

### Meeting declared open by Barry Cotter –President

#### Attendance – 19

Rosemary Donald, Lucas Boardman, Steve Hamilton, Hannah Richardson, James Powditch, Leah Thurecht, Diane Adair, Leticia Tarabay, Helen O’Riordan, Kylie Couper, Alessandra Straffi, Susan Starr, Stuart Ridley, Dace Elletson, Rebecca Wainscoat, Susie Choi, Hudson Worsley, Kylie Delgado, Barry Cotter

#### Apologies

Peter Bestel, Rachael Beckett, Sara Howard, Ann Morey, Kylee Pryor, Lucia Cavadini-Bell, Stephanie Freeman

### Agenda

1. President’s welcome – Barry Cotter
2. Secretary’s Report – Peter Bestel
  - 2.1 Apologies
  - 2.2 Table minutes from last meeting
  - 2.3 Correspondence
  - 2.4 Action Item Updates from last meeting
  - 2.5 Membership Administration
3. Principal’s Report – Dace Elletson
4. Treasurer’s Report – Kylie Couper
5. General Business
  - 5.1 Open position for second VP – Leah Thurecht
  - 5.2 School music program – Stuart Ridley and James Powditch
  - 5.3 Traffic and parking issues – Barry Cotter, Steve Hamilton
  - 5.4 NAIDOC day – Leah Thurecht
  - 5.5 Athletics Carnival BBQ – Leah Thurecht
  - 5.6 School Fun Run – Barry Cotter
  - 5.7 Fete and fundraising – Leah Thurecht
  - 5.8 General fundraising update – Leah Thurecht
  - 5.9 Renewable energy – Hudson Worsley
  - 5.10 Coding Classes – Diane Adair

## 5.11 School wishlist – Leah Thurecht

### 6. Sub-Committee Reports – as available

- 6.1 Sponsorship
- 6.2 Fundraising
- 6.3 Kitchen and Garden
- 6.4 Traffic Safety
- 6.5 Uniform Shop
- 6.6 Pre-School

### 7. Next Meeting – GM - Tuesday 28th June 2016

Please feel free to email [apspandc@gmail.com](mailto:apspandc@gmail.com) with anything you would like to raise at this meeting.

## Minutes

### Item 1 Welcome – Barry Cotter

- Welcome to members

### Item 2 Secretary's Report – Leah Thurecht for Peter Bestel

**2.1 Apologies** – given as communicated to the Secretary (as listed above).

#### 2.2 Table minutes from last meeting

<b>MOTION:</b>		
That the minutes from the previous general meeting, 2016-03-29, be accepted as a true record.		
<b>MOVER:</b> Rosemary Donald	<b>SECONDER:</b> Leah Thurecht	<b>AGREED</b>

#### 2.3 Correspondence

- None

#### 2.4 Action Item Updates from last meeting

- TBD – not provided for this meeting

#### 2.5 Membership Administration

- None

### Item 3 Principal's Report – Dace Elletson

- Dace thanked the executive committee for their help. Update on school. Margaret Carley is running a preschool program on early writing and how it links from preschool to kindy. Reading program called 'MiniLit' - reading results of minilit are seen to be excellent. MiniLit results are shown to be constantly achieving results.
- Another program (MacqLit) combines writing and spelling. Test results are not shown as too early yet improvements are already showing. Margaret is also asking for more tutors (volunteers - approx 6) for MacqLit. She will run 2 workshops for any volunteers that are

happy to help. Volunteer sign up in the office. Class reps to send out requests and Hannah will put out a request on the Facebook page. All volunteers will need to working with children check. Margaret will send blurb to Dace as to what she needs from volunteers and this will be sent on to class reps.

#### Item 4 Treasurer's Report – Kylie Couper

- See attached financials.
- Barry has raised the need for an orderly budget over the year so that advance notice is given of the spending on money of the P&C.
- Discussion was raised of funds being invested in order to make interest on the balance kept in the P&C bank account. No agreement was made.

<b>MOTION:</b> That Leah Thurecht (Vice President) be made a signatory on the P&C bank account with CBA.		
<b>MOVER:</b> Kylie Couper	<b>SECONDER:</b> Barry Cotter	<b>AGREED</b>

#### Item 5 New Business

##### 5.1 Open Position for Second VP – Leah Thurecht

<b>MOTION:</b> That Hannah Richardson be nominated to the position of Vice President.		
<b>MOVER:</b> Leah Thurecht	<b>SECONDER:</b> Rosemary Donald	<b>AGREED</b>

##### 5.2 School music program – Stuart Ridley and James Powditch

- Loads of kids involved in the music program. Young kids are loving it and looking forward to playing at the fete day.
- Stuart raised the need for the the survey to go out. Fundraising proposal - disco. Catering will be needed. Chance for kids to perform. Dates available are 24th June TBC. Times to confirm. School band and Rock band to perform at fete. Stuart and James would like to raise the idea of a scholarship for a student. \$500 requested for sheet music - costing to be submitted.
- Sponsorship - what are our 'rules'. Hannah and Stuart to talk further re needs of school and the sponsors.

##### 5.3 Traffic and parking issues – Barry Cotter and Steve Hamilton

- Banners are up. Flyers are generally working. We need flyers for the 5 min zone.
- Barry has had a traffic engineer look at Trafalgar Street. He will meet with council and his strong recommendation is certain avoiding conflict. Traffic management plan is needed. What needs to change to make it better? Plan will work better with certain outcomes. Snap, send, solve option was raised. There is still insufficient space for the area. Short term plan is wardens are needed in a high visibility jacket. Barry will put forward a summary of a short term and long term plan. Dace in agreement that for Kindy 2017 induction there needs to be clear expectations of parents and carers new to the school on the expectations of following the law in this regard.

#### 5.4 NAIDOC Day – Leah Thurecht

- 30th June - Funding requests of approx \$1400 (NAIDOC) - see below
- BBQ will NOT go ahead due to needs of fete

#### 5.5 Athletics Carnival BBQ – Leah Thurecht

- 28th July Costs are approx \$800 for a BBQ. Do we want to continue these expenses - does it add enough to the experience?

<b>MOTION:</b> That the P&C allocate \$800 to the Athletics Carnival BBQ.		
<b>MOVER:</b> TBC	<b>SECONDER:</b> TBC	<b>AGREED</b>

#### 5.6 School Fun Run – Barry Cotter

- 9th July TBC - complicated by other needs of the school. New date option 27th August option. Possibility of a cake stall. Barry will confirm a sponsor that he may have available. Possibility of getting professionals from Newtown jets etc to be involved in the school.
- Barry will discuss with their president and confirm the date.

#### 5.7 Fete and Fundraising – Leah Thurecht

- General stalls are all covered by all years. Kitchen garden involved. Coffee to be confirmed. Leah will discuss with local cafes. James - director of entertainment. Kylie is involved???. Kylee Prior on publicity. Companies will be approached for prizes. Dace has signed off that we will def be an official polling place. BBQ, books, pre-loved clothes, kitchen garden, cake stall all ready at 8am. Games and side shows start at 9am.
- Fete fundraising - starts 1st June. 5 cents competition with every class. Will be run across June - tally on the last day of June. Prize will be - winning class gets a party that P&C will fund plus \$100 to their favourite charity. Total spent \$250. Dace will discuss security of money with the teachers.
- Main fundraising for the fete goes towards COLA - AGREED TO James / Hannah.

#### 5.8 General Fundraising Update – Leah Thurecht

- Cake stall year 2 - approx \$850 made. Laugh out loud (21st October) - we would like to do artwork again. James will oversee this happening. Major sponsorship - Barry will update.

#### 5.9 Renewable Energy – Hudson Worsley

- Going solar at APS - presentation by Hudson Worsley. Presentation outlined why we might consider putting solar power into APS. Main points - one off investment, secure an income stream for the school and the P&C, reduce carbon emissions, provide a real-time educational facility, make air conditioning affordable.
- School currently uses a lot of energy (approx \$2500 a month) - discussion of potential layout of where solar panels could go. There are many benefits but overall cost up to 90K for 237 panels. Hudson will send forward the presentation and Dace and executive committee are keen to explore further.

#### 5.10 Coding Classes – Diane Adair

- Coding camp - is this a possibility as an extra curricular activity? They are looking for an inner west school to get involved with. Does what they are offering fit within the schools needs? Information to be passed to Dace as a holiday possibility. Dace will communicate to us any other needs.

### 5.11 School Wish List – Leah Thurecht

- The P&C Executive recently met with Dace and reviewed the top 7 priorities for the school. Not including NAIDOC, there is \$55K to \$75K worth of active projects.
- The top 7 items are Interactive white boards, sand pit area, electronic signage, new chairs in the library, computers for library, COLA, NAIDOC, Daikon - Air conditioning - Barry will get further information on this.
- For NAIDOC to have totem poles installed and decorated by students. Total cost - \$1476. Sampling of indigenous food will be charged back to parents (approx \$5)

<b>MOTION:</b> To allocate up to \$1500 funding for the NAIDOC totem pole project.		
<b>MOVER:</b> James Powditch	<b>SECONDER:</b> Barry Cotter	<b>AGREED</b>

### Item 6 Sub-Committee Reports

- See above for discussion around traffic.
- The Uniform Shop brought a proposal to increase prices, based on a comparison of prices across 4 other local schools and no increase since 2013.

<b>MOTION:</b> That the uniform shop implement an 11% increase on all items.		
<b>MOVER:</b> James Powditch	<b>SECONDER:</b> Leah Thurecht	<b>AGREED</b>

### Item 7 Next P & C Meeting – General Meeting – 28th June 2016

*Meeting closed at 9:50pm*

Regards

**Peter Bestel**

**Secretary, on behalf of the Annandale Public School Parents & Citizens Association**

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