



ANNANDALE PUBLIC SCHOOL Parents & Citizens Association

Benefiting our children and their school

Annandale Public School Parents & Citizens Association Minutes of General Meeting

Chair: Peter Bestel

Date: 24th November 2015

Time: 7:30pm

Venue: Annandale Public School Library

Minutes: 2015 11 24 GM

Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Peter Bestel – Secretary

Attendance – 16

James Powditch, Deanna Rhule, Susie Choi, Leah Thurecht, Stuart Ridley, Emma Groube, Dace Elletson, Jillian Wolfe, Alessandra Straffi, Bridgett ? (music tutor), Lucia Cavadini-Bell, Ann Morey, Barry Cotter, James Powditch, Nando Pettinato, Peter Bestel

Apologies

Jean Kouriel, Rachael Beckett, Sara Howard

Agenda

1. President's welcome – Peter Bestel
2. Secretary's Report – Peter Bestel
 - 2.1 Apologies
 - 2.2 Table minutes from last meeting
 - 2.3 Correspondence
 - 2.4 Action Item Updates from last meeting
 - 2.5 Membership Administration
3. Principal's Report – Dace Elletson
4. Treasurer's Report – Ann Morey
5. General Business
 - 5.1 Alternate music program – Nando Pettinato
 - 5.2 Fundraising and sponsorship – James Powditch
 - 5.3 Awards day presentations – Peter Bestel / Susie Choi
 - 5.4 Kitchen usage – Jean Kouriel
 - 5.5 Banner for non-profit organisations – Jean Kouriel
6. Sub-Committee Reports – as available
 - 6.1 Sponsorship
 - 6.2 Fundraising
 - 6.3 Kitchen and Garden
 - 6.4 Traffic Safety

- 6.5 Uniform Shop
- 6.6 Pre-School
- 6.7 Digital

7. Next Meeting – GM - Tuesday 23rd February 2016

Please feel free to email apsandc@gmail.com with anything you would like to raise at this meeting.

Minutes

Item 1 Welcome – Peter Bestel for Jean Kouriel

- Welcome to members

Item 2 Secretary’s Report – Peter Bestel

2.1 Apologies – given as communicated to the Secretary (as listed above).

2.2 Table minutes from last meeting

MOTION: That the minutes from the previous general meeting, 2015-10-27, be accepted as a true record, with one amendment (attendance register – Rosemary Dodd = Rosemary Donald)		
MOVER: Peter Bestel	SECONDER: Ann morey	AGREED

2.3 Correspondence

- Fundraising correspondence only.

2.4 Action Item Updates from last meeting

- **(10/2015) Action item for P&C Secretary**– Noting that James and Ann are not intending to re-apply for their positions next year. Send mail about positions out to community – done.
- **(10/2015) Action item for Rachael Beckett** – still investigating the move of the AGM to November.

2.5 Membership Administration

- No actions.

Item 3 Principal's Report – Dace Elletson

- Dace tabled the Principal's Report and expanded on various sections (see attached).
- Outlined the circumstances for us losing Lauren Cross and Danny O'Donnell

Item 4 Treasurer's Report – Ann Morey

- See attached financials.
- Discussion was had around releasing existing unused committed funds, to enable new priorities to be funded.
 - Trivia night profit - \$2752.79
 - Kitchen refurbishing - \$3408.80
 - ESR software - \$2403.00
 - School maintenance - \$3000.00
 - Playground quiet play - \$1000.00
- Note that of the \$3000 for School maintenance, \$1000 has already been spent on floodlights for the aftercare area, leaving \$2000.

MOTION:

That the unused funds itemised in the treasurers report as trivia night profit, kitchen, ESR software, school maintenance and playground quiet play be released back to the pool of funds available for allocation. Total amount to be released is \$11564.59

MOVER: Ann Morey

SECONDER: Susie Choi / Peter Bestel

AGREED

Item 5 New Business

5.1 Alternate Music Program – Nando Pettinato

- There was a long discussion around changes to the music program over the last 12months.
- All proposals for change to be submitted via letter / email to the principal.
- The community is very supportive of the great work that Nando, Bridgett and the other music tutors have done over the years.

5.2 Fundraising and sponsorship – James Powditch

- Updates supplied on sales of prints and income from the BBQ.
- Short discussion around other fundraising activities and structure for next year.
- BBQ for school concert discussed and James to report back on any funding required.

5.3 Awards day presentations – Susie Choi

- Noted that the P&C have an ongoing commitment to fund the awards day book purchases, from 2012.
- This commitment currently stands at \$1500 per year and is payable without further motion.

5.4 Kitchen usage – Jean Kouriel

- There was a short discussion around the kitchen usage and rules.
- All proposals for change to be submitted via letter / email to the principal.

5.5 Banners for non-profit organisations – Jean Kouriel

- There was a short discussion around both sponsorship and advertising of non-profit activities that would benefit the school / community.
- All proposals for change to be submitted via letter / email to the principal.

Item 6 Sub-Committee Reports

Update from Sara Howard around the communications committee. The Communications sub-committee met with Dace and Corina Goddard this month to discuss the school website, it's on track to being live early next year and looks great. Ticks all the No Boundaries feedback - up to date calendar, easy to navigate, showcases the school, one source of school info. Syncs up with the eNews app too.

We want to integrate the P&C website back into it so there's one source of truth, and the P&C should be able to have access to the CMS to manage that part of the site. We'll update the P&C on progress in the first meeting of next year - the sub-committee will be working over the school holidays to help Corina with the content migration so we should be able to show you all the test site then.

Item 7 Next P & C Meeting – General Meeting – 23rd February 2016

Meeting closed at 9:15pm

Regards

Peter Bestel

Secretary, on behalf of the Annandale Public School Parents & Citizens Association

Mobile 0400 226 735

Email apspandc@gmail.com