



ANNANDALE PUBLIC SCHOOL Parents & Citizens Association

Benefiting our children and their school

Annandale Public School Parents & Citizens Association Minutes of General Meeting

Chair: Jean Kouriel

Date: 28th July 2015

Time: 7:30pm

Venue: Annandale Public School Library

Minutes: 2015 07 25 GM

Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Jean Kouriel – President

Attendance – 21

Nick Bell, Leticia Tarabay, Rachael Beckett, Leah Thurecht, Deanna Rhule, Barry Cotter, Stuart Ridley, Kylie Delgado, Jennifer Watson, Jenny Richardson, Margaret Goss, Dace Elletson, Jillian Wolfe, Hannah Richardson, Rosemary Donald, Peter Bestel, Kate Feeney, Susie Choi, Jean Kouriel, Eoin Murphy, Emma Groube

Apologies

Ann Morey, Sara Howard

Agenda

1. President's welcome – Jean Kouriel
2. Secretary's Report – Peter Bestel
 - 2.1 Apologies
 - 2.2 Table minutes from last meeting
 - 2.3 Correspondence
 - 2.4 Action Item Updates from last meeting
 - 2.5 Membership Administration
3. Principal's Report – Margaret Goss
4. Treasurer's Report – Ann Morey
5. General Business
 - 5.1 Renewal of P&C Federation membership and insurance – Peter Bestel
 - 5.2 APS Open Day Morning Tea – Peter Bestel
 - 5.3 Sports Uniforms – Jean Kouriel
 - 5.4 Annual fundraising, Comedy for a Cause – Deanna Rhule and Leah Thurecht
 - 5.5 Review of No Boundaries night – James Powditch
6. Sub-Committee Reports – as available
 - 6.1 Sponsorship
 - 6.2 Fundraising
 - 6.3 Kitchen and Garden
 - 6.4 Traffic Safety

- 6.5 Uniform Shop
- 6.6 Pre-School
- 6.7 Digital

7. Next Meeting – GM - Tuesday 25th August 2015

Please feel free to email apspandc@gmail.com with anything you would like to raise at this meeting.

Minutes

Item 1 Welcome – Jean Kouriel

- Welcome to members

Item 2 Secretary’s Report – Peter Bestel

2.1 Apologies – given as communicated to the Secretary (as listed above).

2.2 Table minutes from last meeting

MOTION: That the minutes from the previous general meeting, 2015-05-26, be accepted as a true record.		
MOVER: Peter Bestel	SECONDER: Rosemary Donald	AGREED

2.3 Correspondence

- Various fundraising offers, passed on.

2.4 Action Item Updates from last meeting

- **(05/2015) Action item for P&C** – Organise insurance for No Boundaries evening – done.
- **(05/2015) Action item for P&C** – Send comms on collecting ideas from non-attenders at the No Boundaries evening – done.
- **(05/2015) Action item for P&C** – Send comms on the No Boundaries evening to class reps this week – done.
- **(05/2015) Action item for P&C** – Send comms on the No Boundaries evening to FaceBook this week – done.
- **(05/2015) Action item for P&C** – Send letter to school around lack of cleaning of the school kitchen – not done – issue resolved via local member / Spotless.
- **(05/2015) Action item for Margaret Goss** – Gather information about what has been happening around PSAA sports (cancellations, failed bus trips, late deliveries) – done – PSAA have cut the price from \$50 to \$30 due to the problems (6 out of 10 events attended last term)

2.5 Membership Administration

- No actions.

Item 3 Principal's Report – Margaret Goss

- Margaret tabled the Principal's Report and expanded on various sections (see attached).

Item 4 Treasurer's Report – Peter Bestel

- See attached financials.
- Mother's Day stall was great this year.

Item 5 New Business

5.1 Renewal of P&C Federation membership and insurance – Peter Bestel

MOTION: That the P&C allocate \$880 for renewal of insurance and P&C Federation membership.		
MOVER: Peter Bestel	SECONDER: Jean Kouriel	AGREED

- **Action item for P&C Secretary**– Ensure that all helpers at the school showcase event use the P&C sign on sheets to ensure insurance coverage.

5.2 APS Open Day Morning Tea – Peter Bestel

- P&C to organise morning tea and hot drinks for the open day.
- Need some volunteers and supplies

MOTION: That the P&C allocate \$300 for expenses for the APS Open Day Morning Tea.		
MOVER: Peter Bestel	SECONDER: Jean Kouriel	AGREED

5.3 Sports Uniforms – Jean Kouriel

- Discussed the lack of consistent uniforms for sports day, particularly against other schools.
- This is impacting perceptions for students and others.
- Also issues within the school around lack of consistent house uniforms / colours.
- **Action item for Dace Elletson** – Look into options for a sports uniform for summer / winter.
- **Action item for Dace Elletson** – Once options have been reviewed and discussed with teachers, bring to community / P&C for any further discussion or funding requests.

5.4 Annual Fundraising, Comedy for a Cause – Deanna Rhule and Leah Thurecht

- Date is set for 23 October.
- Potential for school art auction to go along with the event.
- Lots of logistics to be discussed still around how this fits in with classes, kids and teachers.
- Also discussed other fundraising items, such as Father's Day and Cake Stalls.
- Barry presented the Fun Run idea for 29 August at 3pm, Henson Park, Newtown. This was very well received and requires coordination with school around a letter home, volunteers and finances. Proceeds to potentially go to any school sports uniform plans.
- **Action item for P&C Secretary** – Send P&C volunteer sign-on sheet to all organisers of events. This sign on sheet is used to cover non-P&C-member volunteers under the insurance policy.
- **Action item for P&C Secretary** – Follow up on outstanding funding payments to school.

Item 6 Sub-Committee Reports

- No sub-committee reports – see above for discussion.

Item 7 Next P & C Meeting – General Meeting – 25th August 2015

Meeting closed at 9:35pm

Regards

Peter Bestel

Secretary, on behalf of the Annandale Public School Parents & Citizens Association

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