



ANNANDALE PUBLIC SCHOOL Parents & Citizens Association

Benefiting our children and their school

Annandale Public School Parents & Citizens Association Minutes of General Meeting

Chair: Jean Kouriel

Date: 26th May 2015

Time: 7:30pm

Venue: Annandale Public School Library

Minutes: 2015 05 26 GM

Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Jean Kouriel – President

Attendance – 15

Rosemary Donald, Margaret Goss, Imogen Kershaw, Barry Cotter, Deanna Rhule, Emma Groube, Stuart Ridley, Kate Feeney, Jenny Richardson, Rebecca Niemiec, Leah Thurecht, James Powditch, Jean Kouriel, Eoin Murphy, Peter Bestel

Apologies

Ann Morey, Rachael Beckett, Susie Choi, Sara Howard, Fiona Cooper-Sutherland, Leticia Tarabay, Lucia Cavadini-Bell, Ellie Moore

Agenda

1. President's welcome – Jean Kouriel
2. Secretary's Report – Peter Bestel
 - 2.1 Apologies
 - 2.2 Table minutes from last meeting
 - 2.3 Correspondence
 - 2.4 Action Item Updates from last meeting
 - 2.5 Membership Administration
3. Principal's Report – Margaret Goss
4. Treasurer's Report – Ann Morey
5. General Business
 - 5.1 No Boundaries parent night – James Powditch
 - 5.2 School grounds maintenance update – James Powditch
 - 5.3 Kitchen / Garden projects and funding – Lucia Cavadini-Bell / Imogen Kershaw
 - 5.4 School project funding – Margaret Goss
 - 5.5 PSAA Sports – Eoin Murphy
 - 5.6 Funding for NAIDOC week BBQ – Katherine Delaney
6. Sub-Committee Reports – as available
 - 6.1 Sponsorship
 - 6.2 Fundraising
 - 6.3 Kitchen and Garden

- 6.4 Traffic Safety
- 6.5 Uniform Shop
- 6.6 Pre-School

7. Next Meeting – GM - Tuesday 28th July 2015

Please feel free to email apspandc@gmail.com with anything you would like to raise at this meeting.

Minutes

Item 1 Welcome – Jean Kouriel

- Welcome to members

Item 2 Secretary’s Report – Peter Bestel

2.1 Apologies – given as communicated to the Secretary (as listed above).

2.2 Table minutes from last meeting

MOTION: That the minutes from the previous general meeting, 2015-04-28, be accepted as a true record.		
MOVER: Peter Bestel	SECONDER: Jean Kouriel	AGREED

2.3 Correspondence

- Various fundraising offers, passed on.

2.4 Action Item Updates from last meeting

- **(04/2015) Action item for P&C** – do a review of the school grounds to determine maintenance projects. – done.
- **(04/2015) Action item for Ellie Moore** – come back to the P&C next month with a list of required classroom resources (if any) – done.
- **(04/2015) Action item for Ellie Moore** – send Leah and P&C the school project flowchart, to allow for idea presentation to teachers – not done.
- **(04/2015) Action item for Ellie Moore** – bring available drafts of 3-year plan to next P&C meeting – available to community.
- **(04/2015) Action item for P&C** – take plans for outdoor storage sheds and aftercare lighting to Ellie Moore / Margaret Goss for final review / implementation – done.

2.5 Membership Administration

- No actions.

Item 3 Principal’s Report – Margaret Goss

- Margaret tabled the Principal’s Report and expanded on various sections (see attached).

Item 4 Treasurer’s Report – Peter Bestel

- See attached financials.
- Mother’s Day stall was great this year.

Item 5 New Business

5.1 No Boundaries Parent Night – James Powditch

- The No Boundaries night is a 5-year think-tank for the school community.
- All planning for the night is in place.
- Need communications and facebook updates, which are already planned.

MOTION:		
That the P&C allocate \$1500 for food and materials to the No Boundaries night.		
MOVER: Peter Bestel	SECONDER: Jean Kouriel	AGREED

- **Action item for P&C Secretary**– Ensure that insurance is in place for event with P&C Federation.
- **Action item for P&C Secretary**– Send communications to community for people who cannot attend, but still wish to submit ideas.

5.2 School Grounds Maintenance update – James Powditch

- Need to generate a skills list from the community to help with these volunteer jobs.
- Progress has been made on planning for playground renovations and lighting around the aftercare facility.
- Other jobs in-progress with DET and volunteers.

5.3 Kitchen Garden Projects and Funding – Imogen Kershaw

- There are some problems with maintenance, with the DET / cleaning company (Spotless) failing to cover cleaning of the new kitchen facility.
- This is apparently also the case for the special projects room.
- Require a paper trail of requests to the DET and local member so that the issue can be followed up on.
- Overall funding for the kitchen and garden requires some investigation into sponsorship options, as at the moment there is inadequate funding to cover costs.
- Require more volunteers to assist in both the kitchen and garden, as it is key to have adequate supervision for the children.
- Two funding requests were brought to the P&C for the kitchen and garden. Neither was accepted before all sponsorship options have been followed up on.
- However, some temporary funding is required to maintain the program.

MOTION:		
That the P&C allocate \$2600 to sustain the kitchen and garden program whilst other funding options are reviewed.		
MOVER: Jean Kouriel	SECONDER: James Powditch	AGREED

5.4 School Project Funding – Margaret Goss

- There are a large list of projects currently in progress at the school.
- A full list is detailed in the principal's report and the list and priorities was discussed in great detail.
- The following items are key and should be funded straight away
 - Maths Materials \$1400
 - Home Readers \$8000
 - Soft-fall in infants playground \$3000
 - Playground Upgrade \$8000

- Other projects currently underway and pending grants or funding are library furniture, computer upgrades, hall air conditioning, café blinds and awnings, school intercom system.

MOTION:

That the P&C allocate \$20,400 for playground upgrade, home readers, maths materials, soft-fall in infants playground.

MOVER: Peter Bestel

SECONDER: Jean Kouriel

AGREED

5.5 PSAA Sports – Eoin Murphy

- There are some inconsistencies around what parents are expecting and what is being delivered to the children around PSAA sports.
- Most issues appear to be around transport, traffic delays and weather outages.
- Tempe is apparently the only sports area large enough to cater for all of the children on Fridays.
- There is no desire to reduce sports at all for children at the school – just some concern that they are not getting the sports that they are supposed to be.
- **Action item for Margaret Goss** – Look into what is happening overall with PSAA sports.

5.6 Funding for NAIDOC week BBQ – Katherine Delaney

- A BBQ for the children is proposed during the break between performances and other activities during the NAIDOC week event.

MOTION:

That the P&C allocate \$800 to fund the food for the NAIDOC week BBQ.

MOVER: Peter Bestel

SECONDER: Jean Kouriel

AGREED

5.7 Ad-hoc upcoming funding ideas

- Fundraising is proposed for term 4 with Comedy for a Cause.
- Other ideas around Father's Day events discussed.
- Reminder again for No Boundaries night on the 4th of June.

Item 6 Sub-Committee Reports

- No sub-committee reports – see above for discussion.

7. Next P & C Meeting – General Meeting – 28th July 2015

Meeting closed at 9:39pm

Regards

Peter Bestel

Secretary, on behalf of the Annandale Public School Parents & Citizens Association

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