



# ANNANDALE PUBLIC SCHOOL Parents & Citizens Association

*Benefiting our children and their school*

## Annandale Public School Parents & Citizens Association Minutes of General Meeting

**Chair:** Rachael Beckett

**Date:** 27th May 2014

**Time:** 7:45pm

**Venue:** Annandale Public School Library

**Minutes:** 2014 05 27 GM

**Re:** General Meeting Minutes (Motions, Actions and Outcomes)

### **Meeting declared open by Rachael Beckett – President**

#### **Attendance – 10**

Susie Choi, Leah Thurecht, Emma Groube, Stuart Ridley, Kate Feeney, Sara Howard, Rachael Beckett, Melanie Heyworth, Ann Morey, Margaret Goss

#### **Apologies**

Ellie Moore, Matt Jackman, Peter Bestel, Jo Dwyer

### **Agenda**

1. President's welcome – Rachael Beckett
2. Secretary's Report – Peter Bestel
  - 2.1 Apologies
  - 2.2 Table minutes from last meeting
  - 2.3 Correspondence
  - 2.4 Action Item Updates from last meeting
  - 2.5 Membership Administration
3. Principal's Report – Ellie Moore
4. Treasurer's Report – Ann Morey
5. General Business
  - 5.1 Review APS Got Talent – Rachael Beckett
  - 5.2 Review P&C Fundraising Activities for 2014 – Rachael Beckett
6. Sub-Committee Reports – as available
  - 6.1 Education
  - 6.2 Fundraising
  - 6.3 Kitchen
  - 6.4 Friendly Schools
  - 6.5 Traffic Safety
  - 6.6 C.H.A.T.
  - 6.7 Learning Garden
  - 6.8 Communications
  - 6.9 Uniform Shop

## 7. Next Meeting – GM – Friday 27th June 2014

Please feel free to email [apspandc@gmail.com](mailto:apspandc@gmail.com) with anything you would like to raise at this meeting.

### Minutes

#### Item 1 Welcome – Rachael Beckett

- Welcome to members
- Thank you to those involved in the busy start to Term 2: the organisers and volunteers of the cake stall and those of the Mothers' Day stall

#### Item 2 Secretary's Report – Rachael Beckett for Peter Bestel

**2.1 Apologies** – given as communicated to the Secretary (as listed above)

#### **2.2 Table minutes from last meeting**

- Apologies from the secretary, but meeting minutes from the last meeting are unavailable and shall be tabled at the next meeting.

#### **2.3 Correspondence**

- No correspondence for the meeting.

#### **2.4 Action Item Updates from last meeting**

- None.

#### **2.5 Membership Administration**

- None.

#### Item 3 Principal's Report – Margaret Goss for Ellie Moore

- Margaret touched on the use of iPads in the school, including upcoming staff professional development in the use of the iPads.
- **New action item for Ellie** – follow up the possibility of using Thomas Annett's connections in the purchase of iPads.
- Margaret passed on Keith Guy's thanks for the funding for AV upgrades.
- A computer and laser printer have been installed in the uniform shop.
- **New action item for Rachael** – follow up with Helen that she now has what she needs to do a thorough stocktake to use Flexischools inventory control more effectively.
- Margaret passed on the Maths Committee's thanks for the funding for new maths resources.
- The APS Mathstravaganza will be on Monday 23<sup>rd</sup> June.
- **New action item** – write a note for class reps to distribute to their classes asking for volunteers for the Maths day; each class needs 4 volunteers.
- Annabel's Kitchen – staff had a brief induction last Wednesday; classes beginning to plan and use the kitchen space. More information needed from Ellie M about how the space is being used and what if anything else is needed.
- School review was a very positive process; more will be communicated in coming weeks.

#### Item 4 Treasurer's Report – Ann Morey

- See attached financials.
- **New action item** – cross-check all Annabel's Kitchen financials and close.

#### **MOTION:**

That the P&C fund the mounting of the data projector in the computer room on Keith Guy's request; cost \$990.

MOVER: Sara Howard

SECONDER: Susie Choi

AGREED

#### Item 5 New Business

##### 5.1 Review APS Got Talent – Rachael Beckett

- APS's Got Talent – 8 acts; charge \$20pp.
- **New action item** – Rachael to organise ticket selling for the event.

##### 5.2 Review P&C Funding Activities for 2014 – Rachael Beckett

- Mother's Day stall: thank you to Ann, Lucia, and Year One. Improvements for Father's Day stall (and next year's Mother's Day stall): \$10 per present (increased from \$7); presents to be pre-wrapped with only samples on view.
- **New action item** – Melanie Heyworth to buy presents for Father's Day.
- **New action item** – Kate Feeney to explore idea of a coffee and pastry voucher from Little Marionette as one of the Father's Day presents.
- **New action item** – Susie Choi to organise a retro RSL inspired trivia/bingo night in early Term 4 (week 2 or 3). Volunteers to help Susie: Sara Howard, Stuart Ridley, Melanie Heyworth, Ann Morey, Leah Thurecht.
- 2015: Term 1, Week 4/5 hold a bush dance welcome event for families (perhaps with BYO class tables), children and parents invited, from 5pm.
- Margaret Goss: Term 3 whole school choir/bands/dance showcase concert; Term 4 Stage 3 play.
- Cake stall for May on track.

##### 5.3 School update regarding iPad technology

- See Principals report above.

##### 5.4 Annabel's Kitchen and next steps for school

- **New action item:** Ellie Moore to speak further to what the classroom program will be and how the kitchen will be used in the future.

##### 5.5 List of jobs about the school

- Margaret Goss has four volunteers to help with sorting costumes; there are also volunteers to help sort the musical instruments and paint the maths storage room.
- **New action item:** Rachael to get a list of who has volunteered for what and determine what's left.

## 5.6 Miscellaneous

- Stuart Ridley brought attention to the lack of volunteers for Multi-lit and suggested we ask for volunteers for a half, not a full, hour to boost numbers.
- **New action item** – Ellie Moore/Margaret Cali to give us an update on Multi-lit; run idea of half hour volunteering past Margaret Cali.
- Kate Feeney asked for P&C assistance in organising a school round table discussion in regards the Department secondary schools discussions. Decided that although this is not within the remit of the P&C, the P&C will do whatever it can to support Kate organising a morning session (8.30-9.30am) in the Special Programs room.

## Item 6 Sub-Committee Reports

- None presented

## 7. Next P & C Meeting – General Meeting – 27th June 2014

*Meeting closed at 9:30pm*

Regards

**Peter Bestel**

**Secretary, on behalf of the Annandale Public School Parents & Citizens Association**

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