



ANNANDALE PUBLIC SCHOOL Parents & Citizens Association

Benefiting our children and their school

Annandale Public School Parents & Citizens Association Minutes of General Meeting

Chair: Rachael Beckett

Date: 2nd May 2014

Time: 9:10am

Venue: Annandale Public School Library

Minutes: 2014 05 02 GM

Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Peter Bestel – Secretary

Attendance – 9

Ann Morey, Susie Choi, Melanie Heyworth, Ellie Moore, Jo Dwyer, Andrea Firth, Denise Matovic, Katherine Delaney, Peter Bestel

Apologies

Brendan Jones, Sara Howard, Kate Feeney

Agenda

1. President's welcome – Rachael Beckett
2. Secretary's Report – Peter Bestel
 - 2.1 Apologies
 - 2.2 Table minutes from last meeting
 - 2.3 Correspondence
 - 2.4 Action Item Updates from last meeting
 - 2.5 Membership Administration
3. Principal's Report – Ellie Moore
4. Treasurer's Report – Ann Morey
5. General Business
 - 5.1 Learning Kitchen Update – Rachael Beckett
 - 5.2 Review Class Reps for 2014 – Peter Bestel
 - 5.3 Review term 3 events for 2014 – Rachael Beckett
 - 5.4 Review P&C Calendar for 2014 – Rachael Beckett
6. Sub-Committee Reports – as available
 - 6.1 Education
 - 6.2 Fundraising
 - 6.3 Kitchen
 - 6.4 Friendly Schools
 - 6.5 Traffic Safety
 - 6.6 C.H.A.T.
 - 6.7 Learning Garden

- 6.8 Communications
- 6.9 Uniform Shop
- 6.10 Pre-School

7. Next Meeting – GM - Tuesday 27th May 2014

Please feel free to email apspandc@gmail.com with anything you would like to raise at this meeting.

Minutes

Item 1 Welcome – Peter Bestel for Rachael Beckett

- Welcome to members

Item 2 Secretary’s Report – Peter Bestel

2.1 Apologies – given as communicated to the Secretary (as listed above)

2.2 Table minutes from last meeting

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| MOTION: That the minutes from the previous general meeting, 2014-03-25, be accepted as a true record | | |
| MOVER: Peter Bestel | SECONDER: Susie Choi | AGREED |

2.3 Correspondence

- No correspondence for the meeting. Lots of messages around the kitchen, events and from other schools looking to organise events.

2.4 Action Item Updates from last meeting

- (2013/11) action item for Ellie Moore - provide a list of GA tasks around the school, particularly those ones which are not getting done – now complete
- (2014/03) action item for P&C Secretary - ask Keith Guy to update school web page to point to P&C web site for meeting agendas and notes – done
- (2014/03) action item for P&C President – check with kitchen committee on list of equipment to be purchased to finish fit-out – done
- (2014/03) action item for P&C - determine the state of ipad rollout at Annandale North Public School, for comparison – pending

2.5 Membership Administration

- Thankyou to Andrea Firth for renewing her membership.

Item 3 Principal’s Report – Ellie Moore

- Ellie tabled her Principal’s Report and expanded on various sections (see attached).

Item 4 Treasurer’s Report – Ann Morey

- See attached financials.

Item 5 New Business

5.1 Learning Kitchen Update – Rachael Beckett

- Discussion around tasks for opening of kitchen.
- Discussion around naming for the outdoor terrace.
- Learning kitchen coordinator is Sally Corbett.

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| MOTION: | | |
| That the P&C allocate \$100 for a present for Ellie Luff, as a thankyou for the amazing work done with the kitchen. | | |
| MOVER: Ann Morey | SECONDER: Rachael Beckett / Susie Choi | AGREED |

5.2 Review Class Reps for 2014 – Peter Bestel

- All class reps now finalised.
- 3MZ class rep was the last missing one – taken up by Svetlana – thankyou!

5.3 Review term 3 events for 2014 – Rachael Beckett

- Cake stalls a great success, but need to limit purchases to 1 per child, so that others (generally the smaller kids) do not miss out.
- Mothers Day stall activity is coming up on Thursday the 8th and all presents have been purchased.

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|--|---------------------------|---------------|
| MOTION: | | |
| That Ann Morey be reimbursed \$1184.00 for the purchase of all the Mother’s Day presents, and a big thankyou to Ann for organising this. | | |
| MOVER: Peter Bestel | SECONDER: Jo Dwyer | AGREED |

- Kitchen opening is happening on Friday the 9th.
- School review is coming up and we need to know more details.

5.4 Review P&C Calendar for 2014 – Rachael Beckett

- Ensure that calendar is up on web site.
- Still waiting on details of the potential art show and talent show.

Item 6 Sub-Committee Reports

6.5 Traffic Safety

- People continuing to misuse the 5 minute parking spots and stopping in the no stopping zones.
- Police are aware of this.

6.9 Uniform Shop

- Big thanks to the uniform shop for all the great work.
- Uniform shop has a new computer, allocated by the school.
- Computer will be used to arrange for inventory.

7. Next P & C Meeting – General Meeting – 27th May 2014

Meeting closed at 10.31am

Regards

Peter Bestel

Secretary, on behalf of the Annandale Public School Parents & Citizens Association
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