



ANNANDALE PUBLIC SCHOOL Parents & Citizens Association

Benefiting our children and their school

Annandale Public School Parents & Citizens Association Minutes of General Meeting

Chair: Rachael Beckett

Date: 25th March 2014

Time: 8:00pm

Venue: Annandale Public School Library

Minutes: 2014 03 25 GM

Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Rachael Beckett – President

Attendance – 8

Rachel Beckett, Ann Morey, Sara Howard, Susie Choi, Melanie Heyworth, Ellie Moore, Peter Bestel, Stuart Ridley

Apologies

Brendan Jones, Leticia Tarabay, Cath Stevens, Lucia Cavadini-Bell

Agenda

1. President's welcome – TBD post AGM
2. Secretary's Report – TBD post AGM
 - 2.1 Apologies
 - 2.2 Table minutes from last meeting
 - 2.3 Correspondence
 - 2.4 Action Item Updates from last meeting
 - 2.5 Membership Administration
3. Principal's Report – Ellie Moore
4. Treasurer's Report – TBD post AGM
5. General Business
 - 5.1 Working Bee coordination for 2014
 - 5.2 Learning Kitchen Update for 2014 – Ellie Moore
 - 5.3 Update Social Night plan for 2014 – Rachael Beckett
 - 5.4 Review Mother's Day plan for 2014 – Ann Morey
 - 5.5 Review major fundraiser for 2014 – Rachael Beckett
 - 5.6 Review P&C Calendar for 2014 – Rachael Beckett
 - 5.7 Learning Garden Program update – Ellie Moore
6. Sub-Committee Reports – as available
 - 6.1 Education
 - 6.2 Fundraising
 - 6.3 Kitchen
 - 6.4 Friendly Schools

- 6.5 Traffic Safety
- 6.6 C.H.A.T.
- 6.7 Learning Garden
- 6.8 Communications
- 6.9 Uniform Shop

7. Next Meeting – AGM - Tuesday 29th April 2014

Please feel free to email apspandc@gmail.com with anything you would like to raise at this meeting.

Reminder that this is a short meeting due to the AGM from 7:30 to 8:00.

Minutes

Item 1 Welcome – Rachael Beckett

- Welcome to members

Item 2 Secretary’s Report – Peter Bestel

2.1 Apologies – given as communicated to the Secretary (as listed above)

2.2 Table minutes from last meeting

MOTION:		
That the minutes from the previous general meeting, 2014-02-25, be accepted as a true record with one adjustment – date of meeting is 2014 and not 2015 as in meeting notes		
MOVER: Peter Bestel	SECONDER: Ann Morey / Stuart Ridley	AGREED

2.3 Correspondence

- Correspondence from the CBA around participating in student savings program.
- **Response** – Secretary to indicate that we decline to participate, as we don’t promote affiliation with any particular business group.
- Correspondence around the working bee, times and organising / sharing equipment.
- **Response** – Working bee times have been finalised, with a split in times between the main school grounds and the pre school.

2.4 Action Item Updates from last meeting

- (2013/11) action item for Ellie Moore - provide a list of GA tasks around the school, particularly those ones which are not getting done - pending
- **New action Item for P&C Secretary** – ask Keith Guy to update school web page to point to P&C web site for meeting agendas and notes.

2.5 Membership Administration

- No action.

Item 3 Principal’s Report – Ellie Moore

- Ellie tabled her Principal’s Report and expanded on various sections (see attached).
- **New action Item for Ellie** - add Stephanie Alexander slot / resources to kitchen opening

Item 4 Treasurer’s Report – Ann Morey

- See attached financials.

- **New action Item for P&C** - determine the state of ipad rollout at Annandale North Public School, for comparison

MOTION:

That the P&C minute a motion of thanks to Martha for the kind donation to the kitchen project, allowing purchase of white goods.

MOVER: Ann Morey

SECONDER: Rachael Beckett / Susie Choi

AGREED

Item 5 New Business

5.1 Working Bee coordination for 2014

- Already resolved – main school from 10am to 12pm and pre-school from 12pm to 4pm.

5.2 Learning Kitchen Update for 2014 – Ellie Moore

- Ellie outlined progress on committee, building and review of equipment and consumables to be purchased.
- **New action Item for P&C President** - check in a week with the school team on the kitchen list review progressing

5.3 Update Social Night plan for 2014 – Rachael Beckett

- Social night has attracted low numbers.
- Decision to be made tomorrow morning around proceeding or not.

5.4 Review Mother’s Day plan for 2014 – Ann Morey

- Stall will be on Thursday 8th May.
- Children will not need to bring in any presents, as Ann has arranged with a supplier some nice gifts for the day (thanks Ann!).
- Children will need to bring in \$7 each for a present purchase.

5.5 Review major fundraiser for 2014 – Rachael Beckett

- Still discussing details on art show.
- No further information available at this time.

5.6 Review P&C Calendar for 2014 – Rachael Beckett

- Very busy term 2 and a lot to organise for later on in the year.
- Peter away for May meeting.

5.7 Learning Garden Program update – Rachael Beckett

- School has signed up for the Stephanie Alexander program.
- Two teachers on training for this program.

7. Next P & C Meeting – General Meeting – 2nd May 2014

Meeting closed at 9.30pm

Regards

Peter Bestel

Secretary, on behalf of the Annandale Public School Parents & Citizens Association

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