



ANNANDALE PUBLIC SCHOOL Parents & Citizens Association

Benefiting our children and their school

Annandale Public School Parents & Citizens Association Minutes of General Meeting

Chair: Rachael Beckett

Date: 25th February 2015

Time: 7:35pm

Venue: Annandale Public School Library

Minutes: 2014 02 25 GM

Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Rachael Beckett – President

Attendance – 20

Ellie Moore, Rachael Beckett, Sara Howard, Susie Choi, Ann Morey, Peter Bestel, Kate Feeney, Kate Swift, Maria Nikolakopoulos, Lucia Cavadini-Bell, Emma Groube, Stuart Ridley, Melanie Heyworth, Margaret Cali, Matthew Jackman, Keith Guy, Margaret Goss, Lynda Maher, Deanne Rhule, Jenny Richardson

Apologies

Cath Stevens, Jo Dwyer, Leanne Eastway, Katherine Delaney, Kate Hutchens, Andrea Firth, Suzanne Johnston, Brendan Jones

Agenda

1. President's welcome – Rachael Beckett
2. Secretary's Report – Peter Bestel
 - 2.1 Apologies
 - 2.2 Table minutes from last meeting
 - 2.3 Correspondence
 - 2.4 Action Item Updates from last meeting
 - 2.5 Membership Administration
3. Principal's Report – Ellie Moore
4. Treasurer's Report – Ann Morey
5. General Business
 - 5.1 Review any upcoming funding requests from school committees
 - 5.2 Review Trivia Night plan for 2014 – Rachael Beckett
 - 5.3 Review Social Night plan for 2014 – Rachael Beckett
 - 5.4 Review Mother's Day plan for 2014 – Ann Morey
 - 5.5 Review P&C Calendar for 2014 – Rachael Beckett
 - 5.6 Updates on Multi-lit and Read A Loud Program
 - 5.7 Learning Garden Program update – Ellie Moore
 - 5.8 Technology Update for 2014 – Ellie Moore / Keith Guy

- 5.9 Learning Kitchen Update for 2014 – Ellie Moore
- 5.10 Language Program Update for 2014 – Ellie Moore
- 5.11 Pre School Sub Committee – Kate Feeney

6. Sub-Committee Reports – as available

- 6.1 Education
- 6.2 Fundraising
- 6.3 Kitchen
- 6.4 Friendly Schools
- 6.5 Traffic Safety
- 6.6 C.H.A.T.
- 6.7 Learning Garden
- 6.8 Communications
- 6.9 Uniform Shop
- 6.10 Pre School

7. Next Meeting – AGM/ GM - Tuesday 25th March 2014

Minutes

Item 1 Welcome – Rachael Beckett

- Welcome to members
- A thanks to Ellie for having all of the classes set on day 1 and all kids off to class immediately

Item 2 Secretary’s Report – Peter Bestel

2.1 Apologies – given as communicated to the Secretary (as listed above)

2.2 Table minutes from last meeting

MOTION: That the minutes from the previous general meeting, 2013-11-26, be accepted as a true record.		
MOVER: Peter Bestel	SECONDER: Ann Morey / Rachael Beckett	AGREED

2.3 Correspondence

- A number of letters from Leichhardt Council about participation in their sustainability programs. Looking to ensure that the school is aware of the calendar for the year and that someone will be attending the various meetings.
- **Response** – Ellie to check on calendar.
- Letters from parents about the ICAS program from UNSW – why is it being held before school and various other questions.
- **Response** – ICAS was started when the school was fairly small and there was a small number of children being tested – all very manageable. At this time, the response is generally 30 kids for each of 8 tests, with each test being from 40 minutes to 1 hour. This is a massive commitment for the school, in terms of teacher time and space. There is no feedback to the school or support for the school from UNSW (who charge fees for the tests). The school accommodates this testing as best as possible, without disruption to the normal learning program.

2.4 Action Item Updates from last meeting

- (2013/11) action item for Ellie Moore - provide a list of GA tasks around the school,

particularly those ones which are not getting done - pending

- (2013/10) action item for Ellie Moore – make available school plans around building space and other developments - pending
- (2013/10) action item for P&C Secretary – make available Orange Grove master plan for school - pending
- (2013/10) action item for Ellie Moore / Rachael Beckett– discuss with Narelle requirements around further assistance from the community around the music program – pending
- **New action item for P&C Secretary**– place copy of all motions for 2013 on P&C web site.

2.5 Membership Administration

- 20 existing members / new members welcomed back into the P&C.

Item 3 Principal's Report – Ellie Moore

- Ellie tabled her Principal's Report and expanded on various sections (see attached).
- School numbers are currently 365 in years K to 6 and then another 51 in the Pre-School.
- Kitchen should be opening next term.
- Discussed procedure for staff to request funding, which shall be refreshed at the next school staff meeting.

Item 4 Treasurer's Report – Ann Morey

- See attached financials.

MOTION: Release \$141.84 from school home readers commitment back to P&C.		
MOVER: Rachael Beckett	SECONDER: Ann Morey / Susie Choi	AGREED

MOTION: Release \$183.53 from friendly families kits back to P&C.		
MOVER: Rachael Beckett	SECONDER: Ann Morey / Susie Choi	AGREED

Item 5 New Business

5.0 Inclusion of the Pre-School as a focus group – Kate Feeney

- Brief outline from Kate on the need for this – ensuring that the Pre School is included in overall planning, class reps, working bees, etc.

MOTION: Add Pre School to focus groups and provide a forum at ongoing P&C meetings.		
MOVER: Kate Feeney	SECONDER: Peter Bestel	AGREED

5.1 Review any upcoming funding requests from school committees

- Uniform shop looking for some assistance around stock control.
- There is currently approx. \$35,000 of stock being managed.
- Flexischools has an online stock control option, but apparently there needs to be some work done around printing and faster network access to ensure that this option works properly.

- Need a review on this faster connection and obtaining a laser printer.
- **Action Item for P&C Exec**– organise review of requirements for faster banking connection and laser printer for uniform shop, in conjunction with an online stock control upgrade.
- Significant technology funding request then pre-empted other meeting items.

5.8 Technology Update for 2014 – Ellie Moore / Keith Guy

- Keith gave a detailed presentation about technology movement and areas which the school was currently looking into.
- Also presented was some proposals around immediate technology needs.
- Larger technology funding projects require additional discussion.
- See attached for an outline of the items in the presentation.

MOTION: Allocate \$12000.00 to 4 projects - Hall AV upgrade, Computer room AV, Wireless coverage extension, Doc Cams.		
MOVER: Sara Howard	SECONDER: Susie Choi / Ann Morey	AGREED

MOTION: Overall goal for this year to be a technology focus.		
MOVER: Sara Howard	SECONDER: Susie Choi / rest of meeting	AGREED

5.6 Updates on Multi-lit and Read A Loud Program

- Multi-lit program continues to give great assistance to the children.
- Looking for 4 additional helpers daily during the week.
- If anyone can assist, please contact the front office or a member of the P&C.
- A new program is starting up, called Read-A-Loud.
- Assistance is also required for this program.
- Again, details are available at the office.
- **Action Item for P&C Exec**– follow up around Multi-Lit needing an additional 4 people per day

5.3 Review Social Night plan for 2014 – Rachael Beckett

- Parent social night is for the 29th of March 2014.
- Cover charge of \$10 to raise funds.
- Other items deferred for additional discussion at a later meeting.

7. Next P & C Meeting – General Meeting – 25th February 2014

Meeting closed at 9.40pm

Regards

Peter Bestel

Secretary, on behalf of the Annandale Public School Parents & Citizens Association

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