



ANNANDALE PUBLIC SCHOOL Parents & Citizens Association

Benefiting our children and their school

Annandale Public School Parents & Citizens Association Minutes of General Meeting

Chair: Rachael Beckett

Date: 26th February 2013

Time: 7:30pm

Venue: Annandale Public School Staff Room

Minutes: 2013 02 26_1 GM

Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Kellie Fuller – President

Attendance – 27

Rachel Beckett, Allison Rodger, Matt Jackman, Lucia Cavadini-Bell, Susie Choi, Sara Howard, Graham Jones, Leah Thurecht, Kate Feeny, Carol Anderson, Ellie Moore, Leanne Eastway, Maria Nikolokopoulos, Brendan Jones, Margaret Cali, Peter Bestel, Helen Williams, Kate Hutchens, Deanna Ruhle, Kellie Fuller, Kylie Delgado, Katherine Delaney, Leticia Torabay, Samantha Morley, Ellie Luff, Stuart Ridley, Emma Grouse

Apologies

Susie Treharne, Janice Jones

Agenda

1. President's welcome – Rachael
2. Secretary's Report – Graham Jones
 - 2.1 Apologies
 - 2.2 Table minutes from last meeting (moved to next meeting)
 - 2.3 Correspondence
3. Principal's Report – Ellie Moore
 - 3.1 Question time
4. Treasurer's Report – Ann Morey
5. Committees – introduction / updates
 - 5.1 Education - Samantha
 - 5.2 Traffic Safety - Brendan
 - 5.3 CHAT – Gerard or Susie
 - 5.4 Communication - Kate
 - 5.5 Friendly Schools - Chris
 - 5.6 Uniform Shop – Helen, Leticia
 - 5.7 Kitchen Project - Ellie
 - 5.8 Learning Garden - Leanne
6. Calendar and Priorities for spending in 2013

7. Funding Requests

- 7.1 Outstanding commitment Hall Curtains – up to \$10k
- 7.2 Technology – last minute request – to be scoped \$8k
- 7.3 Autumn Working Bee

8. Next Meeting – AGM and GM - Tuesday 26th March

Minutes

Item 1 Welcome – President and Chairperson

- Rachael thanked and acknowledged the new people at the meeting
- Self introductions around the table

Item 2 Secretary's Report – Graham Jones – tabled and read out

2.1 Apologies – given as communicated to the Secretary

2.2 Table Minutes from last General Meeting

- Minutes for November General Meeting not tabled. To be tabled at the March meeting.

2.3 Correspondence

- Correspondence - none

Item 3 Principal's Report (attached) – Ellie Moore

- Ellie ran through the Principal's Report and scanned copy is attached.
- Thanked the P&C for their support
- Current enrolments 361 – continuous rise over previous 5 years – this equates to 15 classes
- DET settles school teacher numbers finalised
- This year's professional learning is targeting the 2014 National Curriculum
 - NOTE: Term 2 will have 2 pupil free days on the first 2 days of Term 2 – 29 – 30th April
- Reading Recovery (attached information) – Margaret Cali gave an update
 - There was great support from the parents last year
 - Volunteers are encouraged to contact Margaret Cali – Reading Recovery Teacher which will allow for an expansion of the program
 - There is a simple training course for parents wishing to volunteer
 - Parents need to be able to commit to the same morning each week and will be with the same 2 children
 - If interested please leave your email address with Helen in the School Office
- APS Annual Report is due in March with Susie Choi agreeing to be the P&C Representative
- DEC & APS run Child Protection and Safety sessions as do the Police
- The school budget is tight and the P&C support many initiatives but in particular the supply of educational resources allows for improved children's learning outcomes
- Language for Stage 3 is now Expanding Horizons – India Calling program which includes the Hindi language, cultural information including cooking etc. This will commence in Term 2. Other Stages are seeing how the program works as a cultural experience

Item 4 Treasurer's Report – Rachael Becket on behalf of Ann Morey

- Current balance is around \$53k
- Funds are set aside for approved commitments that are still to be completed
- This leaves over \$11k for future funding

Item 5 Committees – introductions and updates

5.1 Education – Samantha

- Scheduled to meet Ellie to discuss this years educational objectives and determine how the P&C can work with the school get involved

5.2 Traffic Safety – Brendan

- There were 3 major victories during 2012 with Trafalgar St pedestrian crossing, installation of 5 mins drop off signs and the agreement to have flashing 40km/h sigs installed.
- Thanks again for all the volunteers that help make these happen
- Also happening is the Stage 1 – Scooter Safety program soon to happen

5.3 CHAT – Kellie on behalf of Gerard and Susie

- There had been strong opposition to the unflued gas heaters in the school
- Some of these have been and are currently being removed
- Air conditioners have been installed in Kindergarten Rooms with the DET agreeing to refund the cost
- CHAT are looking to formalise the next actions

5.4 Communications – Kate

- This area is currently overseeing fundraising initiatives and correspondence
- Current focus is on external grants
- Looking for volunteers to investigate options and give feedback
- Social Schools is a new initiative that is under review. Website below for your information Socialschool.com.au
- Currently looking into opportunities to expand the profile of APS with media opportunities – newspaper, radio etc
- Currently the communications committee are looking for graphic design resources
- Keen to add more people to the school Facebook site

5.5 Friendly Schools – Rachael on behalf of Chris

- The school is leading the Friendly Schools program
- Katie Kirk is undertaking training

5.6 Uniform Shop – Helen and Leticia

- The online shop is working very well and the uptake has been strong
- Currently undertaking a benchmarking on prices of uniform items

MOTION:		
To raise uniform shop prices to keep in line with current cost of items as reviewed by the P&C Executive Committee to be fair and reasonable		
MOVER: Rachael Beckett	SECONDER: Kellie Fuller	AGREED

- The uniform committee will put additional items on the uniform list

5.7 Kitchen – Ellie

- P&C is actively working with the school committee
- Plans have been finalised and are with the DEC for review and approval
- School and P&C are looking for trades people to volunteer to help with the build when this phase is ready
- Looking to source 'stainless steel' mobile tables
- This will be named 'Annabel's Kitchen'
- Plans will be available for review at the next P&C Meeting

5.8 Learning Garden – Leanne

- Autumn planting took place on the 8th March
- Working Bee set down for the 24th March for the whole school. There are many areas in the school desperate for work on this day
- The committee is looking to redesign the barren areas around the school
- Looking for landscape gardeners to provide ideas and help
- The deck area / chill out area around the Stage 1 tree is still needed and will progress via the Friendly School committee

Item 6 Calendar (attached)

- \$ = fundraising events
- ♥ = Giving back events
- Looking for ideas for events on the Election Day. If you have ideas and want to be involved please see Rachael

Item 7 Funding Requests

7.1 Outstanding commitment Hall Curtains

- With the new classroom at the rear of the hall there is an increased need for these curtains
- Further follow up on quotes required

7.2 Technology

- Recent request from school for computer funds
- Agreed further investigation is required

7.3 Outstanding commitment Hall Curtains

- The working bee is to be on the 24th March
- There is a need to utilise the organic tree matter that litters the school and turn this into mulch. Therefore a mulcher will be bought by the school. This will reduce the amount of green waste being thrown out and improve the school gardens

8. Next P & C Meeting – Annual General Meeting and General Meeting

Tuesday 7.30pm 27th March 2013

Meeting closed at 9.30pm

Regards

Graham Jones

Secretary, on behalf of the Annandale Public School Parents & Citizens Association

Mobile 0407 270 156

Email apspandc@gmail.com