



ANNANDALE PUBLIC SCHOOL Parents & Citizens Association

Benefiting our children and their school

Annandale Public School Parents & Citizens Association Minutes of Annual General Meeting

Chair: Stephanie Wee

Date: 24th June 2021

Time: 7:30pm

Venue: Online Meeting

Minutes: 2021 06 24 AGM

Re: Annual General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Stephanie Wee – President

Attendance – 14

Lisa Lupton, Rosemary Donald, Lucia Cavadini-Bell, Rebecca Wainscoat, Tanya Franic, Max Joscelyne, Stephanie Wee, Kim Musznig, Natasha Leist, Rochelle Bolitho, Bin Li, Peter Bestel

Apologies

Hannah Richardson



Annandale Public School P&C

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Minutes

Item 1 Welcome – President and Chairperson

- Stephanie welcomed all to the APS P&C Annual General Meeting for July 2021.
- Stephanie offered an Acknowledgement of Country.

Item 2 Outline AGM Process – President and Chairperson

- Stephanie / Peter outlined the Annual General Meeting activities and the process for electing the office bearers for the 2021 year.

Item 3 . Review and Motion to Accept 2020 AGM Minutes – Secretary

- The meeting minutes for the 2020 AGM were reviewed and a motion carried that they were correct as tabled.

MOTION: That the minutes of the previous AGM, 28/07/2020, as tabled are accepted.		
MOVER: Peter Bestel	SECONDER: Stephanie Wee / Rebecca Wainscoat / all	AGREED

Item 4 Annual Reports from Committee Members

- **President's Report – Stephanie Wee** – tabled and read out (see related document)
- **Treasurer's Report – Rosemary Donald** – tabled and read out (see related document)
 - Rosemary indicated the good financial standing of the P&C's finances.
 - Rosemary presented the yearly financial statements and auditors' report / certificate for the meeting.
 - All documents were reviewed and approved by the meeting.
- **Secretary's Report – Peter Bestel** – tabled and read out (see related document)

Item 5 Motion to Appoint Auditor for 2021 – Treasurer

- Rosemary provided a short outline of the services provided by the current auditor.

MOTION: That the current auditor for the P&C finances, Bern Story Consulting Services, be retained to audit the finances for the 2021 financial year.		
MOVER: Rosemary Donald	SECONDER: Rebecca Wainscoat / all	AGREED



Item 6 Election of Committee for 2021

- Lisa Lupton agreed to be the returning officer.
- Lisa thanked the present committee for their effort during the past year and their dedication to the school.

- **Nominations and Election of P&C Association Office Bearers**
 - Lisa Lupton, as returning Officer for the AGM, declared all positions vacant and called for nominations.
 - President Position:
 - Stephanie Wee accepted a nomination by Peter Bestel, seconded by all.
 - Resolved that Stephanie Wee be elected as President unopposed.
 - Secretary Position:
 - Rebecca Wainscoat accepted a nomination by Rosemary Donald, seconded by all.
 - Resolved that Rebecca Wainscoat be elected as Secretary unopposed.
 - Vice President Position:
 - Max Joscelyne accepted a nomination by Stephanie Wee, seconded by all.
 - Resolved that Max Joscelyne be elected as Vice President unopposed.
 - Tanya Franic accepted a nomination by Kim Musznig, seconded by all.
 - Resolved that Tanya Franic be elected as Vice President unopposed.
 - Treasurer Position:
 - Rosemary Donald accepted a nomination by Peter Bestel, seconded by all.
 - Resolved that Rosemary Donald be elected as Treasurer unopposed.

- **Announcement of Election Results**
 - Lisa Lupton announced the final election results:

President:	Stephanie Wee
Vice President:	Max Joscelyne, Tanya Franic
Treasurer:	Rosemary Donald
Secretary:	Rebecca Wainscoat

Item 7 Election of Sub-Committees for 2021

- There was a discussion around the existing sub-committees and involvement from the community.
- Kim Musznig indicated that she would run the pre-school sub committee.
- Other sub-committees to be filled as possible at other meetings.



Item 8 Close Meeting

- Stephanie Wee gave thanks to everyone and closed the meeting.

Meeting Closed at 8:15 pm

Minutes taken by Peter Bestel, Secretary APS P&C 2020

Minutes signed (virtually) on behalf of the Association by:

Name: Stephanie Wee
President Annandale Public School Parents & Citizens Association, 2020

Regards

Rebecca Wainscoat
Secretary, on behalf of the Annandale Public School Parents & Citizens Association
Mobile 0432318211
Email apspandc@gmail.com



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