



ANNANDALE PUBLIC SCHOOL Parents & Citizens Association

Benefiting our children and their school

Annandale Public School Parents & Citizens Association Minutes of Annual General Meeting

Chair: Hannah Richardson

Date: 26th March 2019

Time: 7:35pm

Venue: Annandale Public School Library

Minutes: 2019 03 26 AGM

Re: Annual General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Hannah Richardson – President

Attendance – 15

Kylie Couper, Hannah Richardson, Leah Thurecht, Jillian Wolfe, Rosemary Donald, Deanna Rhule, Lyn Jones, Susan Starr, Lucia Cavadini-Bell, Steph Freeman, Minh Huynh, Angie Wise, Rebecca Wainscoat, Penelope Stope, Peter Bestel

Apologies

Lucy Lavery

Minutes

Item 1 Welcome – President and Chairperson

MOTION:		
That the minutes of the previous AGM, 27/03/2018, as tabled are accepted.		
MOVER: Peter Bestel	SECONDER: Hannah Richardson / all	AGREED

- Hannah welcomed all to the APS P&C Annual General Meeting for March 2019.
- Hannah outlined the Annual General Meeting activities and the process for electing the office bearers for the 2019 year.

Item 2 Annual Reports from Committee Members

- **President’s Report – Hannah Richardson** – tabled and read out (see related document)
- **Treasurer’s Report – Kylie Couper** – tabled and read out (see related document)
 - Kylie indicated the good financial standing of the P&C’s finances.
 - Great fundraising year, with over \$111k raised and \$64k in uncommitted funds.
 - Huge contributions from the uniform shop and trivia night, but we suffered due to the lack of a major sponsor.
 - Overall costs up, with \$153k expenses including \$90k in donations to school and \$53k of uniform purchases.
 - \$81k in the bank, \$47k in uniform shop stock, \$5k reserve and \$129k profit retained.
 - Kylie presented the yearly financial statements and auditors report / certificate for the meeting.
 - All documents were reviewed and approved by the meeting.

MOTION:		
That the current auditor for the P&C finances, Bern Story Consulting Services, be retained to audit the finances for the 2019 financial year.		
MOVER: Peter Bestel	SECONDER: Kylie Couper / all	AGREED

- **Secretary’s Report – Peter Bestel** – tabled and read out (see related document)
 - No requests for constitutional changes or other issues for AGM.
 - Thank you to the outgoing president (Hannah Richardson) and treasurer (Kylie Couper) who have indicated that they will not be available for a further term on the committee.

Item 3 Election of Committee position

- Jillian Wolfe agreed to be the returning officer
- Jillian thanked the present committee for their effort during the past year and their dedication to the school

- **Nominations and Election of P&C Association Office Bearers**
 - Jillian Wolfe, as returning Officer for the AGM, declared all positions vacant and called for nominations:
 - President Position: Resolved that Minh Huynh be elected as President unopposed.
 - Vice President Position: Resolved that Rebecca Wainscoat be elected as Vice President unopposed.
 - Treasurer Position: Resolved that Rosemary Donald be elected as Treasurer unopposed.
 - Secretary Position: Resolved that Peter Bestel be elected as Secretary unopposed.

- **Announcement of Election Results**
 - Jillian Wolfe announced the final election results:

President:	Minh Huynh
Vice President:	Rebecca Wainscoat
Treasurer:	Rosemary Donald
Secretary:	Peter Bestel

Meeting Closed at 8:10 pm

Minutes taken by Peter Bestel, Secretary P&C 2018

Minutes signed on behalf of the Association by:

Name: Hannah Richardson
President Annandale Public School Parents & Citizens Association, 2018

Regards

Peter Bestel

Secretary, on behalf of the Annandale Public School Parents & Citizens Association

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