



ANNANDALE PUBLIC SCHOOL Parents & Citizens Association

Benefiting our children and their school

Annandale Public School Parents & Citizens Association Minutes of Annual General Meeting

Chair: Hannah Richardson

Date: 27th March 2018

Time: 7:30pm

Venue: Annandale Public School Library

Minutes: 2018 03 27 AGM

Re: Annual General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Hannah Richardson – President

Attendance – 15

Kylie Couper, Hannah Richardson, Leah Thurecht, Jillian Wolfe, Lyn Jones, Stephanie Aplin, Rosemary Donald, Sau Ching Seto, Lucy Lavery, Jennifer Wilson, Deanna Rhule, Philip Beresford-Harvey, Wayne Forbes, Lachlan Downe, Peter Bestel

Apologies

Stuart Ridley, Dace Elletson, Rachael Beckett, Narelle Derwent

Minutes

Item 1 Welcome – President and Chairperson

MOTION:		
That the minutes of the previous AGM, as tabled are accepted.		
MOVER: Peter Bestel	SECONDER: Hannah Richardson / Leah Thurecht	AGREED

- Hannah welcomed all to the APS P&C Annual General Meeting for March 2018
- Hannah outlined the Annual General Meeting activities and the process for electing the office bearers for the 2018 year.

Item 2 Annual Reports from Committee Members

- **President's Report – Hannah Richardson** – tabled and read out (see related document)
- **Treasurer's Report – Kylie Couper** – tabled and read out (see related document)
 - Kylie indicated the good financial standing of the P&C's finances.
 - Great fundraising year, with over \$130k raised.
 - Overall costs down, with \$90k expenses including \$42k in donations to school.
 - \$124k in the bank, \$42k in uniform shop stock, \$5k reserve and \$166k profit retained.
 - Kylie presented the yearly financial statements and auditors report / certificate for the meeting.
 - All documents were reviewed and approved by the meeting.
 - \$340 recovered for membership in 2018, due to new process for membership fees

MOTION:		
That the current auditor for the P&C finances, Bern Story Consulting Services, be retained to audit the finances for the 2018 financial year.		
MOVER: Kylie Couper	SECONDER: Hannah Richardson / Peter Bestel	AGREED

- **Secretary's Report – Peter Bestel** – tabled (see related document)
 - No requests for constitutional changes or other issues for AGM.

Item 3 Election of Committee position

- Wayne Forbes agreed to be the returning officer
- Wayne thanked the present committee for their effort during the past year and their dedication to the school
- **Nominations and Election of P&C Association Office Bearers**
 - Wayne Forbes, as returning Officer for the AGM, declared all positions vacant and called for nominations:
 - President Position: Resolved that Hannah Richardson be elected as President unopposed.
 - Vice President Position: Resolved that Leah Thurecht be elected as Vice President unopposed.
 - Vice President Position: Resolved that second Vice President position be left open at this time.
 - Treasurer Position: Resolved that Kylie Couper be elected as Treasurer unopposed.
 - Secretary Position: Resolved that Peter Bestel be elected as Secretary unopposed.
- **Announcement of Election Results**
 - Wayne Forbes announced the final election results:

President:	Hannah Richardson
Vice President:	Leah Thurecht
Treasurer:	Kylie Couper
Secretary:	Peter Bestel

Meeting Closed at 8:02 pm

Minutes taken by Peter Bestel, Secretary P&C 2017

Minutes signed on behalf of the Association by:

Name: Hannah Richardson
President Annandale Public School Parents & Citizens Association, 2017

Regards

Peter Bestel

Secretary, on behalf of the Annandale Public School Parents & Citizens Association

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