



ANNANDALE PUBLIC SCHOOL Parents & Citizens Association

Benefiting our children and their school

Annandale Public School Parents & Citizens Association Minutes of Annual General Meeting

Chair: Barry Cotter

Date: 28th March 2017

Time: 7:37pm

Venue: Annandale Public School Library

Minutes: 2017 03 28 AGM

Re: Annual General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Barry Cotter – President

Attendance – 21

Kylie Couper, Barry Cotter, Dan Caleo, Sara Howard, Hudson Worsley, Hannah Richardson, Stuart Ridley, Leah Thurecht, Jillian Wolfe, Dace Elletson, Lyn Jones, Stephanie Aplin, Rebecca Wainscoat, Lucy Lehane, Rosemary Donald, Carla Coelho, James Powditch, Rachael Beckett, Eoin Murphy, Emma Groube, Peter Bestel

Apologies

Kylee Prior, Jacquie Galvin, Deanna Rhule, Leticia Tarrabay, Lucia Cavadini-Bell

Minutes

Item 1 Welcome – President and Chairperson

MOTION:		
That the minutes of the previous AGM, as tabled are accepted.		
MOVER: Barry Cotter	SECONDER: Stuart Ridley	AGREED

- Barry welcomed all to the APS P&C Annual General Meeting for March 2017
- Barry outlined the Annual General Meeting activities and the process for electing the office bearers for the 2017 year.

Item 2 Annual Reports from Committee Members

- **President's Report – Barry Cotter** – tabled and read out (see related document)
- **Treasurer's Report – Kylie Couper** – tabled and read out (see related document)
 - Kylie indicated the good financial standing of the P&C's finances.
 - Great fundraising year, with over \$125k raised.
 - \$92k in the bank, \$34k in uniform shop stock, \$5k reserve and \$127k profit retained
 - Kylie presented the yearly financial statements and auditors report / certificate for the meeting.
 - All documents were reviewed and approved by the meeting.

MOTION:		
That the current auditor for the P&C finances, Bern Story Consulting Services, be retained to audit the finances for the 2017 financial year.		
MOVER: Kylie Couper	SECONDER: Hannah Richardson	AGREED

- **Secretary's Report – Peter Bestel** – tabled and selections read out (see related document)
 - An issue was raised around membership, the opt-out mechanism now being applied along with school fees payments, and the constitutional requirement to have new members agree with and sign off on compliance with the association rules and code of conduct.
 - School to be provided wording for this implicit agreement, to be included in the payment form for yearly school fees.
 - No amendment to the constitution seen as necessary.

Item 3 Election of Committee position

- Dace Elletson agreed to be the returning officer
- Dace thanked the present committee for their effort during the past year and their dedication to the school
- **Nominations and Election of P&C Association Office Bearers**
 - Dace Elletson, as returning Officer for the AGM, declared all positions vacant and called for nominations:
 - President Position: Resolved that Hannah Richardson be elected as President unopposed
 - Vice President Position: Resolved that Leah Thurecht be elected as Vice President unopposed
 - Vice President Position: Resolved that Stuart Ridley be elected as Vice President unopposed
 - Treasurer Position: Resolved that Kylie Couper be elected as Treasurer unopposed
 - Secretary Position: Resolved that Peter Bestel be elected as Secretary unopposed
- **Announcement of Election Results**
 - Dace Elletson announced the final election results:

President:	Hannah Richardson
Vice President:	Leah Thurecht
Vice President:	Stuart Ridley
Treasurer:	Kylie Couper
Secretary:	Peter Bestel

Meeting Closed at 7:55 pm

Minutes taken by Peter Bestel, Secretary P&C 2016

Minutes signed on behalf of the Association by:

Name: Barry Cotter

President Annandale Public School Parents & Citizens Association, 2016

Regards

Peter Bestel

Secretary, on behalf of the Annandale Public School Parents & Citizens Association

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