



# ANNANDALE PUBLIC SCHOOL Parents & Citizens Association

*Benefiting our children and their school*

## Annandale Public School Parents & Citizens Association Minutes of Annual General Meeting

**Chair:** Kellie Fuller

**Date:** 27<sup>th</sup> March 2012

**Time:** 7:30pm

**Venue:** Annandale Public School Library

**Minutes:** 2012 03 27\_1 AGM

**Re:** Annual General Meeting Minutes (Motions, Actions and Outcomes)

### Meeting declared open by Kellie Fuller – President

#### Attendance – 23

Kellie Fuller, Rachel Beckett, Sara Howard, Graham Jones, Mark O'Donnell, Craig Nielsen, Susie Treharne, Andrea Firth, Susie Choi, Katherine Delaney, Kylie Delgado, Deanna Ruhle, Stuart Ridley, Emma Grouse, Maria Nikolokopoulos, Peter Bestel, Sarah Kay, Teresa Gallo, Shelly Dennis, Ann Morey, Leticia Tarabay, Leonia Huxedurp, Ingerith Collins

#### Apologies

Cath Stevens, Svetlana Javonovic, Janice Jones, Ian Rodenhuis

### Minutes

#### Item 1 Welcome – President and Chairperson

<b>MOTION:</b>		
That the minutes of the previous AGM, as tabled are accepted.		
<b>MOVER:</b> Kylie Delgado	<b>SECONDER:</b> Mark O'Donnell	<b>AGREED</b>

- Kellie welcomed all to the APS P&C Annual General Meeting for March 2012
- Kellie outlined the Annual General Meeting activities and the process for electing the office bearers for the 2012 year.

#### Item 2 Annual Reports from Committee Members

- **President's Report – Kellie Fuller** – tabled and read out
- **Secretary's Report – Graham Jones** – tabled and read out
  - Members should be satisfied with the standard of corporate governance of the Association and are welcome to view the reports records and files of APS P&C Association at any time
- **Treasurer's Report – Mark O'Donnell** – tabled and read out
  - Mark indicated the good financial standing of the P&C's finances.

<b>MOTION:</b>		
Request to the appointment of Ashley White from I. K.O'Brien Accountants as the P&C Auditor for 2011		
<b>MOVER:</b> Graham Jones	<b>SECONDER:</b> Kylie Delgado	<b>AGREED</b>

<b>MOTION:</b> Request to the appointment of Bern Storey as the P&C Auditor for 2012		
<b>MOVER:</b> Graham Jones	<b>SECONDER:</b> Suzie Treharne	<b>AGREED</b>

<b>MOTION:</b> That the audited accounts for 2011 be accepted and the Executive Committee declaration and report be signed by the President and the Treasurer		
<b>MOVER:</b> Graham Jones	<b>SECONDER:</b> Deanna Rhule	<b>AGREED</b>

### Item 3 Annual Reports from Sub-Committees

- **Education Report – Rachael Beckett** – tabled and read out
- **Communication Report – Sara Howard** – tabled and read out

### Item 4 Election of Committee position

- Craig Nielsen agreed to be the returning officer
- Craig thanked the present committee for their effort during the past year and their dedication to the office they help
- **Nominations and Election of P&C Association Office Bearers**
  - Craig Nielsen, as returning Officer for the AGM, declared all positions vacant and called for nominations:
    - President Position: Resolved that Kellie Fuller be elected as President unopposed
    - Vice President Position: Resolved that Rachael Beckett be elected as Vice President unopposed
    - Vice President Position: Resolved that Suzie Choi be elected as Vice President unopposed
    - Secretary Position: Resolved that Graham Jones be elected as Secretary unopposed
    - Treasurer Position: Resolved that Ann Morey be elected as Treasurer unopposed
- **Announcement of Election Results**
  - Craig Nielsen announced the final election results:

President:	Kellie Fuller
Vice President:	Rachel Beckett
Vice President:	Suzie Choi
Secretary:	Graham Jones
Assistant Secretary:	Kylie Delgado
Treasurer:	Ann Morey

    - Kylie Delgado agreed to undertake an Assistant Secretary role to ensure the secretary has representation in the school playground on a regular basis as Graham is unable to do that due to work commitments.

### Item 5 Annual Membership

<b>MOTION:</b> The annual membership subscription be raised from 50c to \$1		
<b>MOVER:</b> Graham Jones	<b>SECONDER:</b> Mark O'Donnell	<b>AGREED</b>

- **Sub-committee Positions to be filled during the April General Meeting**

#### Meeting Closed at 8:30 pm

Minutes taken by Graham Jones, Secretary P&C 2011  
Minutes signed on behalf of the Association by:

**Name: Kellie Fuller**  
**President Annandale Public School Parents & Citizens Association, 2012**

Regards  
**Graham Jones**  
Secretary, on behalf of the Annandale Public School Parents & Citizens Association  
Mobile 0407 270 156  
Email [apspandc@gmail.com](mailto:apspandc@gmail.com)