



**ANNANDALE PUBLIC SCHOOL  
Parents & Citizens Association**

*Benefiting our children and their school*

**Register of APS P&C Voluntary Workers**

<b>Details</b>	
APS P&C Activity	
Day & Date	

<b>Volunteer's name</b>	<b>Sign in time</b>	<b>Sign out time</b>	<b>Signature</b>

<b>List any incidents</b>

<b>Person-in-Charge</b>	
Name	
Signed	
Date	

**Why our volunteers should sign this register?**

The P&C wants our volunteer workers covered by the P&C's Personal Accident Insurance. This insurance covers all P&C volunteers for their work at meetings, uniform shop, fund-raising events, etc.

It is not compulsory for volunteers to sign an attendance book. However, a situation could arise where the insurer requires proof of attendance. Accurate records assist claimants in receiving a quick settlement. Please return this completed form to the APS P&C Secretary at the event conclusion.